



Norwalk Community College

Continuing Education and Workforce Development



FALL 2021

Welcome!

Welcome to the Continuing Education and Workforce Development Fall 2021 catalog of non-credit classes and certificates.

We are excited that you are considering taking classes this semester, and have developed a robust schedule of online, on-ground and hybrid classes. Most will meet at specific times as well as incorporate independent course work.

This catalog displays a wealth of programming from workers seeking professional advancement or a career change, to people who just want to explore a new hobby. Chances are, if you have sold a house, booked a cruise or needed emergency health care, your realtor, travel consultant or EMT learned their professional skills at NCC! Our instructors are industry professionals and certified teachers who deliver quality programming. NCC offers Workforce Development classes and industry certifications in fields including business, health care, early childhood education, public safety, and real estate, and information technology.

We also offer classes that serve as a bridge from non-credit to credit-bearing college degree or certificate programs.

There is truly something for everyone. I hope you will take a moment to explore our catalog and share it with a friend. You will be glad you did.

Cheryl C. De Vonish, J.D.

Chief Executive Officer, Norwalk Community College



Coronavirus (COVID-19) Pandemic Disclaimer

For up-to-date information on the CSCU vaccine requirement, please refer to: ct.edu/covid19#faqs

Beginning March 2020, Connecticut along with the rest of the United States suffered the effects of the COVID-19 coronavirus pandemic. Day-to-day life as it existed before the pandemic changed drastically, and individuals and institutions adapted to new practices and behaviors. Normative actions now include wearing facial masks, maintaining social distance, and working and learning remotely. Learning about and adherence to Center for Disease Control and Prevention (CDC) guidance has become a way of life. As we plan for the next academic year, so much is uncertain, including the continuing threat of COVID-19.

The Connecticut State Colleges and Universities (CSCU) must adapt to meet this reality. Going forward, it is up to all of us – faculty, staff and students – to do our part to ensure our campus community stays as healthy and safe as possible. This is a shared responsibility, and every member of our community must adhere to national, state, and local health guidelines and requirements, and adhere to those measures Norwalk Community College deems safe and appropriate for the campus. This will include social distancing, wearing masks or other facial coverings, not reporting to class or work if sick, and isolating when required.

Although Norwalk Community College is readily developing a schedule of courses that include some in-class and on-ground instruction, no one knows what the future may hold. In the case of an outbreak of the coronavirus or other illness, the institutions reserve the right to adapt the format of any class to an entirely online/distance learning modality as public health conditions warrant. Such change will not result in any increase or decrease of tuition and fees. We all understand that tuition and fees are in exchange for learning, academic credit, and certain non-academic services regardless of whether taught on-ground, in a hybrid environment or entirely remotely.

Most important to CSCU and Norwalk Community College is the health, safety and welfare of every member of its community. Yet, despite campus efforts to comply with health and safety guidelines, it is not possible to guarantee a disease free environment, or to guarantee that campuses will not close and return to an online-only learning environment. These are the realities of working and learning during a pandemic. If you choose to return to campus during the pandemic, you accept that you are willing to do your part to keep the campus safe and acknowledge that you may be required to complete your course work in a remote learning environment.

The Norwalk Community College community is looking forward to welcoming you back.

Norwalk Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression or genetic information in its programs and activities. In addition, the College does not discriminate in employment on the basis of veteran status or criminal record.

The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Cheryl DeVonish, Chief Executive Officer, 203.857.7016 CDevonish@norwalk.edu Fran Apfel, Americans with Disabilities Act (ADA) Coordinator, 203.857.7192, fapfel@norwalk.edu

www.norwalk.edu/ce-wd



Register Today!

See page 43

For More Information

Email

NK-continuing-ed@norwalk.edu

Phone

(203) 857-7080

Website

<https://norwalk.edu/ce-wd>

Admissions

(203) 857-7068

Testing

(203) 857-7070

Registration

(203) 857-7080

Bookstore

(203) 857-7239

Building/Weather Closings

(203) 857-7000 www.norwalk.edu



ALERTS via NCC Student NetID Email

All NCC students have been issued an email address using their NCC NetID number (8 digit code) (e.g. xxxxxxxx@student.commnet.edu). Students are required to check their NCC NetID email regularly. Class details and alerts of campus closure and classes moving online, will be sent to this email address. To access your student NetID email address, visit: <https://norwalk.edu>, click the MyCommnet button at the top right, reset your password, click the red login button, then scroll to "Access College Email" using your NetID email (xxxxxxx@student.commnet.edu).

Payment Plan Option

For the Fall 2021 semester, payment plans are available for the following certificate classes. Students can request the payment plan through the Business Office, East Campus.

(203) 857-7046 or
NK-BusinessOffice@ncc.commnet.edu

- Certified Nurse Aide-page 2
- EKG-page 5
- Phlebotomy-page 6
- EMT-page 9

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For up-to-date information on the CSCU vaccine requirement, please refer to: ct.edu/covid19#faqs

Registration must be received 3 business days before class begins

Course Delivery Methods

Students need their NCC ID number to access their NCC email to receive online class details.

Online - Course instruction is fully online via Blackboard and/or designated website(s).

LRON - Live online classes are held at specified times using Teams or WebEx.

OLCR - Online with Classroom Component.

HYBR - Balanced between online and in-class instruction and assessment.

TRAD - The class will meet on campus and will list a room number.

Look for these course designations throughout the catalog:



Certificate to Degree

A related Associate Degree is available. Successful certificate completion may count towards degree program application.



Health Career Academy

The Health Career Academy of the WorkPlace has scholarships available to qualified persons. Contact them at (203) 930-1637 to inquire about eligibility. See ad on inside back cover for more information.



Supplemental Nutrition Assistance Program (SNAP) Employment and Training Program

Contact Jenine Carlson (203) 857-7059, JCarlson@norwalk.edu. See ad on inside back cover for more information.



Computer Class

This icon indicates a computer class. Students are required to use their NetID, also referred to as Banner ID, to access college computers. See page 7.

Health Care Services



Note:

To attend online lectures, internet access required



ALERTS via NCC Student NetID Email

Students are required to check their NCC NetID email regularly. Class details and alerts of campus closure and classes moving online, will be sent to this email address. See page 20 of this catalog for instructions on accessing your NetID email. Students will be issued an NCC ID # (NetID) upon registration .

Rx
SNAP
WFOA

Certified Nurse Aide (C.N.A.)

This 108-hour course, prepares students to work in long-term-care-nursing facilities. The course includes 36 hours of classroom instruction, combined with 72 hours of practical hands-on training in the laboratory and clinical setting, which enables the student to deliver all aspects of personal care to clients. Students will have an opportunity to train in both a skilled nursing home as well as an acute care hospital. Students must attend all lectures, labs and clinical to be eligible for certification. Students learn about the physical and emotional changes related to aging. This course has been approved by the Connecticut Department of Public Health. At the conclusion of the semester, students will be given both the State written and clinical exams at no additional cost. Upon satisfactory completion of academic and clinical performance of this course, students are eligible to apply for the state certificate to work in long-term care facilities, assisted livings, and home care.

Entrance Requirements:

- Students must register for a clinical assignment at the time of C.N.A. registration. Students must attend all clinical sessions. This is a time-intensive course; please plan accordingly.
- For payment plan information, see page 1.
- Students are required to have a medical exam to meet state requirements to work in a health care facility and must be submitted by the first class. Students will receive Red Cross Adult CPR Certification, valid for two years. Health Care forms must be completed and submitted prior to the nursing home and hospital experience.

Student Requirements: Students must follow the rules and regulations of the program as described in the NCC CNA Student Handbook. These requirements include a medical exam to meet state requirements to work in a health care facility and must be submitted at the first class. The health form and medical requirements are online at www.norwalk.edu. Click on Continuing Education.

Health forms will be collected the first day of class.

Required Materials:

- NCC approved wine-colored scrub top and pants, plain white leather shoes
- NCC name tag (purchased in the NCC bookstore)
- A watch with a second sweep hand
- Textbook and workbook

CRN 5101 13 Sessions
HMED D5030 Section 1XS Hybrid
Thursday 2:30PM-5:30PM Begins 9/9/2021
Class will meet on campus: 9/9, 9/16, 9/30, 12/16
The remaining lectures will be online
2:30PM-5:30PM
Tuition: \$989 Text Add 'I
No Class 11/25
(Cost includes U-Pass Transportation Fee)

Certified Nurse Aide

CRN 7819 13 Sessions
HMED D5030 Section 2XC Hybrid
Thursday 6:00PM-9:00PM Begins 9/9/2021
Class will meet on campus: 9/9, 9/16, 9/30, 12/16
The remaining lectures will be online
6:00PM-9:00PM
Tuition: \$989
No Class 11/25
(Cost includes U-Pass Transportation Fee)
Instructor: Nancy Kroszner, RN, LNHA, MBA

Clinicals

Certified Nurse Aide students must sign up for one of the clinicals listed below when registering for C.N.A. Fee included in cost of C.N.A. class. Students will meet in H101 on the first day of their clinical. Please bring your medical forms to class.

Due to the Pandemic, clinical facilities may require students to have the current flu vaccine, and weekly Covid testing. Clinical sites may add additional requirements if deemed necessary. NCC health forms must be complete before clinical class begins.

C.N.A. Clinical
CRN 5419 12 Sessions
HMED D5031 Section 1XC Begins 9/10/2021
Friday 8:00AM-2:00PM No Class 11/25

C.N.A. Clinical
CRN 8049 12 Sessions
HMED D5031 Section 2XC Begins 9/11/2021
Saturday 8:00AM-2:00PM No Class 11/27

C.N.A. Clinical
CRN 7544 12 Sessions
HMED D5031 Section 3XC Begins 9/14/2021
Tuesday 4:00PM-10:00PM No Class 10/19

C.N.A. Clinical
CRN 8050 12 Sessions
HMED D5031 Section 4XC Begins 9/15/2021
Wednesday 8:00AM-2:00PM No Class 11/24

Dental Assistant Certificate

The dental profession is growing and dental assistants are needed in today's job market. After graduating this program, candidates are fully prepared to successfully pass the Infection Control Exam and the Radiation Health and Safety Exam given by the Dental Assisting National Board. Graduates successfully passing these exams are infection control and radiation certified. With these certifications, candidates are highly sought after by dental practices and are preferentially hired. In order to become a fully certified dental assistant, candidates must pass the Dental Assisting National Board's General Chairside exam. Graduates from this program have the knowledge to successfully pass this exam but it requires an additional 3,500 hours of clinical experience in the work place. When all three exams are successfully taken and passed, the graduate is considered a certified dental assistant. However, only infection control and radiation safety certification are needed to enter the workforce.



Rx SNAP Dental Assistant Certificate

This five-part program will prepare students for a new career as a Dental Assistant. Students will need to successfully complete four required courses plus a clinical to earn a program certificate.

Entrance Requirements: A high school diploma or equivalent is required. Please bring the copy to the first class.

Required Courses:

- Dental Assistant I
- Dental Assistant II
- Dental Assistant III: Clinical
- Dental Radiology
- Customer Service for Health Care Professionals

Classes are offered in the Fall and Spring semesters.

DENTAL ASSISTANT I: DENTAL TERMINOLOGY AND INFECTION CONTROL

As of July 1, 2018, all dental assistants in the State of CT must pass the Dental Assisting National Board (DANB) Infection Control Exam (ICE). This course will introduce students to the profession of dental assisting, starting with basic dental terminology. The main focus of the course is a comprehensive review of infection control to aid the student in successfully passing the ICE.

Entrance Requirements:

- A high school diploma or equivalent
- Students are required to submit a health form to the instructor prior to starting the Dental Assisting III Clinical course. Health forms are available online at: www.norwalk.edu. Click on Continuing Education.
- The Customer Service for Health Care Professionals course may be taken concurrently. (This class may be taken at any time during the students' course of study)
- Students are required to purchase the Dental Assisting Textbook and bring the textbook to the first class. Read chapters 1-3. Optional book to be purchased online: the Mometrix DANB Infection Control Review book

CRN 8087
HMED D5009 Section 01
Thursday 6:00PM-9:00PM
Tuition: \$499
Instructor: Brandie Frechette

13 Sessions
LRON
Begins 9/9/2021
Text Add 'I

DENTAL ASSISTANT II: GENERAL CHAIRSIDE ASSISTING

This course will expand on the knowledge learned in Dental Assisting I. Students will learn all the basic skills needed to work in a dental office. The course includes a comprehensive review of the information needed to assist in successfully passing the Dental Assisting National Board (DANB) General Chairside (GC) exam.

Entrance Requirements: A high school diploma or equivalent is required at time of registration.

Prerequisite: Dental Assistant I

Co-requisite: Customer Service for Health Care Professionals

Please bring the textbook to first class and read chapters 1-3. Students are required to purchase the Dental Assisting textbook plus the Mometrix Certified Dental Assistant review book.

CRN 8086
HMED D5007 Section 01
Tuesday 6:00PM-9:00PM
Class meets on campus: 9/14, 9/28, 10/12, 10/26, 11/9, 11/23, 12/7 and the remaining classes are online.
Tuition: \$499
No Class 11/25
Instructor: Mary Ellen Munroe

13 Sessions
Hybrid
Begins 9/14/2021
Text Add 'I

DENTAL RADIOLOGY

This course will provide the dental assisting student with the fundamental principles upon which dental radiology is based. Content will focus on preparing the student to sit for the "Radiation Health & Safety" (RHS) portion of the Dental Assisting National Board (DANB) Certification as required by law in the state of Connecticut in order to expose radiographs in a dental setting. This is a 30 hour, ten-week course.

Entrance Requirements:

A high school diploma or equivalent is required at time of registration.

Prerequisite: Dental Assistant I and Dental II.

CRN 4177
HMED D5014 Section 01
Wednesday 6:00PM-9:00PM
Tuition: \$539
(Cost includes U-Pass Transportation Fee)
Instructor: Mary Ellen Munro

10 Sessions
TRAD, Room TBA
Begins 9/15/2021
Text Add 'I

DENTAL ASSISTANT III: CLINICAL

Students will spend a total of 30 daytime hours training to be dental assistants. Students will be supervised at a clinical site, and their progress will be monitored by the program coordinator.

The Dental Clinical will be offered in the Spring 2022.

Medical Billing & Reimbursement Specialist Certificate

This three-module certificate will prepare individual for a successful career as a Medical Biller in a health care facility. Upon completion of this certificate program you will be able to understand and facilitate the necessary steps for health insurance claims submission and follow-up.

Successful completion of the following courses, with a grade of C or better, are required to receive the Medical Billing & Insurance Reimbursement Specialist Certificate.

Entrance Requirements: A high school diploma or equivalent is required. Please bring the copy to the first class.

Required Courses:

- Medical Terminology
- Medical Insurance & Billing
- Medical Coding (Fall and Spring semesters)

These courses may also be taken individually for skill enhancement if a certificate is not desired. Permission of the instructor and prerequisites requirement is necessary.

MEDICAL TERMINOLOGY

**This course is also available as a Credit Division class. Prices may vary*

This course is a comprehensive study of the technical language of medicine through word construction. The student will learn the anatomic and clinical medical terms, anatomy and physiology, pathophysiology, diagnostic testing, and pharmacological agents pertaining to each body system. This course will give the Billing and Reimbursement Specialist a solid foundation to function effectively in the business office of a health care facility.

Prerequisite: A high school diploma or GED is required at the time of registration.

CRN 5626 Online
HMED D5934 Section 02B
Tuition: \$599 Text Add 'I
Begins 8/26/2021
Instructor: Erin Fitzgerald

CRN 3584 Online
HMED D5934 Section 03B
Tuition: \$599 Text Add 'I
Begins 8/26/2021
Instructor: Michael Perretta

MEDICAL INSURANCE & BILLING

**This course is also available as a Credit Division class. Prices may vary.*

This course discusses medical insurance and billing as it relates to the effective management of ambulatory care offices. It provides entry-level skill practice in scheduling appointments, pre-authorization of surgery, verification of insurance, organization of medical records, billing, and bookkeeping. The course acquaints the student with the major medical insurance programs and issues related to health care today, including HIPAA, electronic medical records, and health care reform. It is designed to offer practical skills necessary to become a successful administrative professional in the medical office.

Prerequisite: High School diploma or GED is required at time of registration

Co-requisite: Medical Terminology

CRN 6693 Online
HMED D5001 Section 01B
Tuition: \$599
Begins 8/26/2021
Instructor: Sharon Abrams

CRN 7375 Online
HMED D5001 Section 02B
Tuition: \$599
Begins 8/26/2021
Instructor: Rita Horan

MEDICAL CODING

**This course is also available as a Credit Division class. Prices may vary.*

This course encompasses most aspects of fundamentals of the Official Coding and Reporting Guidelines used by providers to facilitate payment of health services. Students access the Internet to research and apply coding concepts and conventions of ICD-10 and CPT-4 coding as they review actual medical records. A hands-on experience is provided with a current medical practice management software application.

Prerequisite: Medical Terminology and Medical Insurance and Billing.

CRN 6482 Online
HMED D5245 Section 01B
Tuition: \$599
Begins 8/26/2021
Instructor: Sharon Abrams



ALERTS via NCC Student NetID Email

Students are required to check their NCC NetID email regularly. Class details and alerts of campus closure and classes moving online, will be sent to this email address. See page 20 of this catalog for instructions on accessing your NetID email. Students will be issued an NCC ID # (NetID) upon registration.

SEE TABLE OF CONTENTS FOR COURSE DELIVERY METHODS including LRON live remote, OLCR online with limited campus requirement, HYBR online and on campus, TRAD on campus, and Online Asynchronous courses. See information about accessing student emails and class details.

Patient Care Technician Certificate

A Patient Care Technician (PCT) provides nursing care to patients in a health care facility under the direction of a registered nurse. A PCT performs duties such as phlebotomy, EKGs, vital signs, and other duties specific to the agency. Receive your certificate as a PCT with the successful completion of the following programs and or courses:

- C.N.A. - page 2
- Customer Service for Health Care Professionals - page 6
- EKG - page 5
- Phlebotomy - page 6

Medical Coding Certification

The American Association of Professional Coders (AAPC) and the American Health Information Management Association (AHIMA) has established professional certifications known as the Certified Coding Professional certification (CPC) and the Certified Coding Specialist Certification (CCS). Certified coders are integral to medical billing and are employed in hospitals, health centers, billing companies, insurance companies and medical offices. With electronic medical records available, many coders may also work from home. Medical coding combines a foundation in medical terminology, disease process, and health care reimbursement and is a unique career path.

Required Courses:

- Medical Terminology and Anatomy for Coding
- Medical Coding
- Medical Coding II & Health care Reimbursement Systems

NCC also offers a CPC and CCS certification test preparation class to assist students who wish to sit for either or both of the national certification exams. These courses prepare students to sit for the nationally recognized certification exams.

MEDICAL TERMINOLOGY AND ANATOMY FOR CODING

This course gives students the fundamental knowledge in medical terminology, anatomy, and disease process to prepare them to begin coursework in Medical Coding. No prerequisites. Students who have already taken Medical Terminology are encouraged to take this class.

CRN 8089 **14 Sessions**
HMED D5269 Section 01 **Hybrid**
Monday 5:00PM-6:30PM **Begins 9/13/2021**
Class will meet on campus: 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13.
The remaining classes online.
Tuition: \$639 **Text Add'l**
(Cost includes U-Pass Transportation Fee)
Instructor: Sharon Abrams

MEDICAL CODING II & HEALTHCARE REIMBURSEMENT SYSTEMS

This course continues from Intro to Coding (Coding 1) into more advanced and complicated coding utilizing simulated comprehensive medical reports. This course also explores and explains the complex billing and reimbursement systems in hospitals and health-care systems that utilize coded data as a basis for reimbursement. With further practice and preparation, students can be prepared to sit for the CPC and/or CCS exams.

Prerequisite: Medical Terminology and Anatomy for Coding; Medical Coding

CRN 7788 **14 Sessions**
HMED D5004 Section 01 **Hybrid**
Monday 6:45PM-8:15PM **Begins 9/13/2021**
Class will meet on campus: 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13.
The remaining classes online.
Tuition: \$639 **Text Add'l**
(Cost includes U-Pass Transportation Fee)
Instructor: Sharon Abrams



EKG Technician

In this course, students will gain a basic knowledge of the anatomy and physiology of the heart and an understanding of heart function. Students will learn proper patient information input into the EKG equipment and proper preparation and lead placement for obtaining an accurate and clear electrocardiogram. Students will learn about normal and abnormal EKG rhythms using analysis with hands on practice every class. A brief introduction heart disease will also be included. Patient preparation for telemetry monitoring, holter monitoring and stress testing will also be included in the course. Upon successful completion of the course, the student will receive a certificate. This is an ideal course for CNAs or Medical Assistants wanting to expand their skills.

Entrance Requirements:

- A high school diploma or GED is required at time of registration
- There is an optional observation class at Norwalk Hospital. If students elect to attend the observation, students are required to have had a physical within the past year in order to participate. These forms must be submitted prior to the second class. The health form is available online at www.norwalk.edu Click on Continuing Education. The NHA certification exam is optional, and students are responsible for exam fees.
- White lab coat or scrubs maybe required for some clinical areas.

Co-requisite: Customer Service for Health Care Professionals

CRN 8088 **14 Sessions**
HMED D5012 Section 01 **NCC, Room H101**
Thursday 6:30PM-9:30PM **Begins 9/2/2021**
Tuition: \$599 **Text Add'l**
Instructor: Dina Chappell
For Payment Plan information see page 1.



Homemaker Companion Certificate

This course will prepare students for entry-level positions in the field of health care. Students will have the opportunity to assist elders in maintaining their independence through in-home services. A variety of job opportunities are available to homemakers and companions trained to meet this important community need. Students will learn skills, including roles and responsibilities, positive communica-

tion techniques, professional behavior, fall prevention, how to avoid ageism, cultural sensitivity, escorting and transporting clients, how to communicate with someone diagnosed with Alzheimer's, and nutrition and meal preparation. Students will spend a total of 18 hours over a six-week period learning from a diverse staff in an interactive environment.

Students must pass this class and Customer Service for Health Care Professionals in order to receive a certificate of completion.

CRN 7878 **6 Sessions**
HMED D5230 Section 01 **TRAD, Room TBA**
Saturday 9:30AM-12:30PM **Begins 9/18/2021**
Tuition: \$189
(Cost includes U-Pass Transportation Fee)
Instructor: Elizabeth Allen, B.A.



Phlebotomy Technician Specialist Certificate

This course prepares students to perform phlebotomy in health care facilities such as hospitals, clinics, laboratories, and physician group practices. The course includes 54 hours of classroom instruction and an additional 30 to 40 hours of hands-on phlebotomy training at affiliates. Classroom instruction includes anatomy and physiology of the circulatory system, legal implications to phlebotomy, blood collection equipment and supplies, and specimen collection and processing. Clinical assignments will be determined by the second week of class. Upon successful completion of the course, the student will receive a certificate and will be eligible to take an examination offered by the National Health Career Association to become a certified phlebotomist.

Co-requisite: Customer Service for Health Care Professionals. Students must pass Phlebotomy Technician Specialist and Customer Service for Health care Professionals in order to receive a certificate of completion.

Entrance Requirements:

- A high school diploma or equivalent.
- Students must submit a health form in order to perform clinical training at the assigned health care facilities. These forms must be submitted prior to the second class. The health form is available online at: www.norwalk.edu. Click on Continuing Education.
- Students are responsible for exam fees.
- Students will need royal blue scrubs, and closed-toe shoes, no clogs unless they have a backing, no mesh sneakers. Clinicals are between 7AM-5PM, Monday through Friday. Time and day of the week will be mutually agreed upon by instructor and student.

CRN 3583 18 Sessions
HMED D5280 Section 01 NCC, Room H103
Tuesday 6:30PM-9:30PM Begins 9/7/2021
Class will also meet on the following
Mondays 6:30PM-9:30PM: 9/20, 9/27, 10/4,
10/11, 10/18
Tuition: \$999 Text Add 'L
Instructor: Dina Chappell

For Payment Plan information see page 1.

PHLEBOTOMY CLINICAL-NORWALK

CRN 6869
HMED D5038 Section 1XC



Physical Therapy Aide Certificate

The Physical Therapy Aide Certificate prepares students to work in the physical therapy environment, assisting therapists in improving the patient's function and quality of life. Students will learn about the profession of physical therapy as part of the health care team, including rehabilitation terminology, PT settings and specialties, and common medical diagnoses. They will also learn safeguarding, transport and transfer skills, as well as skills for assisting with therapeutic exercise, gait and balance training, and other PT treatments. This course includes 12 classroom hours and nine hands-on laboratory hours. This certificate will count toward the admissions requirements of the Physical Therapist Assistant two-year degree program at NCC. See the PTA Program Director for details: jbresnick@norwalk.edu

Entrance Requirements: A high school diploma or equivalent is required. Please bring the copy to the first class.

CRN 5394 7 Sessions
HMED D5378 Section 01 TRAD, Room W005
Wednesday 6:00PM-9:00PM Begins 10/6/2021
Tuition: \$469 Text Add 'L
(Cost includes U-Pass Transportation Fee)
Instructor: Denise N. Walsh

ADULT & PEDIATRIC CPR/AED

This course covers recognizing and handling emergency situations, caring for breathing and cardiac emergencies, performing CPR, and using an AED on adult and child victims of sudden cardiac arrest until advanced medical help is available. It also covers caring for breathing emergencies for adults, children, and infants. Basic precautions for preventing disease transmission are also included. Upon successful completion of this course, students will receive an American Red Cross certificate which is good for two years.

CRN 8053 2 Sessions
HMED D5271 Section 01 TRAD, Room TBA
Mon/Thur 5:00PM-8:00PM Begins 11/1/2021
Class meets 11/1, 11/4
Tuition: \$119
Instructor: Jeanne Yusko

CUSTOMER SERVICE FOR HEALTH CARE PROFESSIONALS

Customer Service in a medical setting has a unique set of challenges, especially in these times of increased online, video, or telephone interactions. This course is designed to teach health care professionals how to meet these challenges and achieve service excellence. Content areas covered are Patient Bill of Rights, telephone etiquette, communication skills, working with a culturally diverse patient population, bedside manners, and managing job stress. Learn how to interview for your next job. This course is required for completing certification programs in Phlebotomy, Dental Assistant, EKG, and Homemaker Companion. Students are required to attend all sessions.

CRN 8051 4 Sessions
HMED D5231 Section 01 LRON
Mon/Tue 5:30PM-8:30PM Begins 9/13/2021
Tuition: \$149

CRN 8052 4 Sessions
HMED D5231 Section 02 LRON
Wed/Thur 5:30PM-8:30PM Begins 12/8/2021
Tuition: \$149
Instructor: Celia M. Batan, B.A. M.A. CPC

MEDICAL ETHICS

**This course is also available as a credit division class. Prices may vary*

This course explores, through lecture and Socratic dialogue, the philosophical and moral dimensions of current and future health care issues. It seeks to clarify the basic assumptions and practical implications involved in the study of medical ethics. Topics will include the practitioner-patient relationship, abortion, confidentiality, treatment and informed consent, experimentation and use of human subjects, withdrawal of lifesaving treatment as well as the allocation of scarce resources

CRN 6222 28 Sessions
PRFD D6010 Section 02B TRAD, Room TBA
Mon/Wed 5:30PM-6:50PM Begins 8/30/2021
Tuition: \$599 Text Add 'L
No Class 11/24
Instructor: Denise P. Griffin

Veterinary Assistant

VETERINARY ASSISTING I: MEDICAL OFFICE ASSISTANT

Gain knowledge of the skills required to effectively work in the front office of a veterinary clinic. Topics will include veterinary terminology, computer skills, client communication, telephone skills, pet insurance, care credit, and compliance with OSHA requirements.

Prerequisite: A high school diploma or equivalent and proof of tetanus immunization is required at time of registration.

CRN 3784 **5 Sessions**
HMED D5435 Section 01 **TRAD, Room TBA**
Wednesday 6:00PM-9:00PM **Begins 9/1/2021**
Tuition: \$539 **Text Add 'I**
(Cost includes U-Pass Transportation Fee)
Instructor: Laura Dotta

VETERINARY ASSISTING II

This course will provide students with education and training for entry-level positions in veterinary medicine. The introductory class will familiarize students with the basic functions of being a veterinary assistant. Basic anatomy and physiology will be covered. Students will learn proper techniques for restraining and medicating pets and be trained in important minor procedures such as vaccination protocols, nail trimming, bandaging, bathing, and grooming.

Prerequisite: A high school diploma or equivalent and successful completion of Veterinary Assisting I: Medical Office Assistant.

CRN 3785 **5 Sessions**
HMED D5436 Section 01 **TRAD, Room TBA**
Wednesday 6:00PM-9:00PM **Begins 10/6/2021**
Tuition: \$499 **Text Add 'I**
Instructor: Laura Dotta



C2D

Veterinary Assistant

This five-part program will prepare students for a new career in the very exciting area of veterinary health care. Students are required to have a tetanus shot. Upon successful completion of the four required courses plus the clinical experience, with a grade of C or above, students will earn a program certificate. One textbook will be used for the entire program. These classes must be taken in the sequence listed below.

This certificate will count toward the admissions requirements of the Veterinary Technician two-year degree program at NCC (see the Vet Tech Program Director for details).

Entrance Requirements:

A high school diploma or equivalent is required. Please bring the copy to the first class.

Required Courses:

- Veterinary Assisting I: Medical Office Assistant
- Veterinary Assisting II
- Veterinary Assisting III
- Veterinary Assisting IV: Dental and Surgical Assisting
- Clinical Veterinary Assisting

VETERINARY ASSISTING III

This course will build upon the skills and training learned in Veterinary Assistant II. Students will learn advanced diagnostics and laboratory procedures, such as how to set up and read fecal samples, run packed cell volumes, and total solids. Students will learn how to handle lab samples for both in-house, and reference labs as well as be trained in proper preparation and accepted radiological patient positioning so that they will be proficient at obtaining clear and medically superior radiographs of patients. Recognizing emergencies and some CPR will also be discussed as well as other pertinent topics appropriate for both the small veterinary practice as well as the larger veterinary hospitals and centers. Additional topics to be discussed as time allows.

Prerequisite: High school diploma or equivalent and successful completion of Veterinary Assistant I and II.

There will be an optional visit to a local veterinary hospital at the end of class.

CRN 3879 **5 Sessions**
HMED D5017 Section 01 **LRON**
Wednesday 6:00PM-9:00PM **Begins 11/10/2021**
Tuition: \$499 **Text Add 'I**
No Class 11/24
Instructor: Joseph Durso, B.S.

VETERINARY ASSISTANT IV: VETERINARY DENTAL AND SURGICAL ASSISTING

This course will prepare students to assist with surgical and dental procedures. Basic anatomy of the canine and feline mouth, equipment use and maintenance, and aseptic technique will be some of the topics discussed.

Prerequisite: High school diploma or equivalent, and successful completion of Veterinary Assisting I, II, III.

This class will be offered in the Spring 2022 semester.

CLINICAL VETERINARY ASSISTING

Students will spend a total of 30 daytime hours (5-6-hour days) in an animal hospital or clinic and train to become veterinary assistants. Students will be supervised by technicians in the workplace. Their progress will be monitored by the program coordinator. Scrubs required.

Prerequisite: A high school diploma or equivalent, and successful completion of Veterinary Assistant I, II, III, IV.

CRN 7821
HMED D5019 Section 01 **Begins 9/15/2021**
Clinical Off Campus
Tuition: \$499
Instructor: Joseph Durso, B.S.

Early Childhood Education



CONNECTICUT CHILDCARE COURSE

The purpose of the American Red Cross Connecticut Child Care Course is to prepare individuals who work with children to prevent injuries, give immediate care to a suddenly ill or injured person until more advanced help arrives, recognize childhood communicable diseases, and identify safe action at the onset of illness. This class meets the State of Connecticut, Office of Early Childhood Regulatory Requirements for First Aid and Child Day Care Licensing Program. This is for existing childcare providers and those seeking to become childcare providers. Students will receive a certificate from the American Red Cross which is valid for two years. Please check with the State of CT Office of Early Childhood for a complete list of requirements for Child Day Care Providers. CT Childcare Participant Manual will be provided in class.

Course Objectives:

- To improve the quality of child care by training child care staff in health, safety and child development.
- To teach child care staff the basic first aid skills they need in order to care for an injured child or infant.
- To train child care staff to reduce the risk of injuries in the child care setting
- To train child care staff to reduce the risk of infectious diseases in the child care setting.
- To provide child care staff with a working knowledge of common childhood illnesses, and the care and management of illness in the child care setting.
- To train child care staff to recognize and report the signs of child abuse.

CRN 8061
PRFD D5167 Section 01
Saturday 9:00AM-5:00PM
Tuition: \$119
Instructor: Jeanne Yusko

1 Session
TRAD, Room TBA
9/25/2021

INFANT TODDLER GROWTH AND DEVELOPMENT

**This course is also available as a Credit Division class. Prices may vary.*

This course focuses on the development of the child from birth to 36 months. Areas that will be studied are: the development of attachment, emotions and feelings, social skills, perception, motor skills, cognition and language. The course will require 10 hours of observation by students at accredited centers (or another approved site) serving infants and toddlers.

CRN 5942
PRFD D5093 Section 01B
Saturday 9:00AM-11:55AM
Tuition: \$599
No Class 11/27
Instructor: Margaret Dana-Conway, M.Ed.

15 Sessions
LRON
Begins 8/28/2021
Text Add'l

THE EXCEPTIONAL LEARNER/ CHILDREN WITH SPECIAL NEEDS

**This course is also available as a Credit Division class. Prices may vary.*

This course examines the history of treatment of children with handicapping conditions. Course content includes legislative milestones relating to the handicapped, identification of children with special needs and understanding the screening, assessment and evaluation process. Students also become aware of strategies for effective instruction as well as the impact on the family of a child with handicapping conditions.

Prerequisite: ECE 182 (Child Growth and Development) and ECE 101 (Introduction to Early Childhood Education) or permission of coordinator, Jennifer Wood at JWood@norwalk.edu

CRN 6193
PRFD D6005 Section 01B
Tuesday 5:30PM-8:25PM
Tuition: \$599
No Class 10/19
Instructor: Beatrice Krawiecki, Ph.D.

15 Sessions
LRON
Begins 8/31/2021
Text Add'l

ADMINISTRATION AND SUPERVISION OF EARLY CHILDHOOD PROGRAMS

**This course is also available as a Credit Division class. Prices may vary.*

This course examines issues relating to the administration and supervision of preschool programs. Emphasis is placed on the duties and responsibilities of an administrator; the selection, supervision and evaluation of staff; program development; the budgeting process and fiscal management; food and health services; and laws and regulations concerning state child care licensing and parent involvement. Course eligibility for Connecticut Director credentials.

Prerequisites: ECE 182 or ECE 141, ECE 101 or ECE 241 or permission of coordinator, Kathy Coppola at KCoppola@norwalk.edu

CRN 6192
PRFD D5150 Section 01B
Saturday 9:00AM-1:00PM
Tuition: \$599
Instructor: Kathleen Coppola, MA

10 Sessions
LRON
Begins 9/11/2021
Text Add'l

Public Safety

Norwalk Community College sponsors programs designed to prepare people for careers in our community's public safety agencies and organizations.

POLICE EXAM PREP COURSE

The information provided in this four-day program is geared toward preparing the student to succeed in the highly competitive written and oral portions of a police exam. Test-taking techniques, subject-matter review, tips on improving one's background, as well as updated regional test information will be included. During the third session, a practice test will be given to increase your level of preparation.

CRN 8103 **4 Sessions**
PRFD D5003 Section 01 **Hybrid**
Monday 6:00PM-8:00PM **Begins 10/4/2021**
Class will meet on campus on 10/4, 10/18.
The remaining classes will be online.
Tuition: \$129
Instructor: Lt. Thomas Roncinske, M.S.



WIOA

EMT Basic



The EMT program will teach proper techniques in first aid, patient assessments, extrication, communication, and various other concepts to give a beginning basis for students to become an Emergency Medical Technician (EMT). Included in the class will be training in HAZMAT and Terrorism awareness. The class meets all National Registry and Connecticut requirements. Students will be eligible to take the National Registry exam. This course is offered in partnership with Norwalk Hospital and requires an extensive amount of reading and reading comprehension. Successful completion of the course is dependent upon each student's ability to grasp and apply the material. In addition, all students are required

to complete EMS clinical time at Norwalk Hospital. Students are required to provide evidence of a physical exam performed within 12 months prior to the start date of class. Students must be at least 16 years old by the end of class.

Textbooks are available at a discount through the instructor. Purchasing directions will be sent prior to class. Please provide email address at time of registration.

CRN 8058 **41 Sessions**
PUBS D5110 Section 01 **TRAD, Room TBA**
Mon/Thur 6:00PM-10:00PM **Begins 8/26/2021**
Class will also meet on the following
Saturdays from 8:00AM-4:00PM
9/18, 9/25, 10/9, 10/23, 11/6, 11/20,
Tuition: \$999 **Text Add 'I**
No Class 9/6, 11/25
Instructor: Harry A. Downs II, EMT-P, EMS-I
For Payment Plan information see page 1.



ALERTS via NCC Student NetID Email

Students are required to check their NCC NetID email regularly. Class details and alerts of campus closure and classes moving online, will be sent to this email address. See page 20 of this catalog for instructions on accessing your NetID email. Students will be issued an NCC ID # (NetID) upon registration.

SEE TABLE OF CONTENTS FOR COURSE DELIVERY METHODS including LRON live remote, OLCR online with limited campus requirement, HYBR online and on campus, TRAD on campus, and Online Asynchronous courses. See information about accessing student emails and class details.

Business

Business Management

INTRODUCTION TO BUSINESS

**This course is also available as a Credit Division class. Prices may vary.*

As a platform for other business courses, this introductory course places business in perspective by surveying it in a contemporary manner and by offering students a solid foundation in the various disciplines of business. It provides a conceptual understanding of our capitalistic society, accounting management, human resources, marketing, finance, and controls.

CRN 7054
PRFD D5166 Section 01B
Tuition: \$599
Instructor: Rosalia Barone

Online
Begins 8/26/2021
Text Add'l



From small business techniques to corporate skills, our business programs can help you go where the growth is in today's economy and prepare yourself for greater success tomorrow. Whether you choose to take a single course or add one of our certificates to your resume, we will help ensure your career path is heading in the right direction.

Retail Customer Service and Sales Certificate

Are you considering a career in retail? Would you like to enhance your current position in retail with updated skills in customer service? Learn how to engage the customer and be efficient at determining customer needs, which may include online video interactions. With field research, classroom discussions, role-plays, and customer situation analyses, develop a strategy for managing conversations with different types of customers. After this 10-session course, you will have acquired critical skillsets for developing customer relationships through exceptional customer service that store management looks for in a store employee. This certificate is designed to assist entry-level sales and service associates to learn valuable skills related to front-line work in retail (or any industry that values customer service and sales skills). The Retail Customer Service and Sales Certificate enhances "employability" skills, providing an overview of the retail

industry, customer service skills, selling and service, and selling merchandise. Upon successful completion of course requirements, students receive an NCC Retail Customer Service and Sales Certificate from Norwalk Community College. In addition, students sit for the National Professional Certification in Customer Service and Sales Exam offered by the National Retail Federation (NRF). This Certification is funded by GGP and the Norwalk Community College Foundation.

For more information and to register, please contact the Division of Continuing Education at NCC, 203-857-7080 or lnathaniel@norwalk.edu

Please reference the Retail Customer Service and Sales Certificate Program.

Note: Students must attend all sessions to qualify for the NCC certificate.

CRN 6940
PRFD D5939 Section 01
MTWR 6:00PM-8:15PM
Instructor: Celia M. Batan, B.A. M.A. CPC

14 Sessions
LRON
Begins 11/1/2021

Brookfield Properties

NORWALK COMMUNITY COLLEGE
FOUNDATION



THE SONO COLLECTION

The Business of Retail: Operations and Profit

Currently offered as an instructor-led online class, this 10-session course covers key factors for running a retail business that sustains an environment of memorable shopping experience and loyalty to its offerings of products and services. The program aims to have engaging discussions on inventory management, loss prevention with security measures, safety hazards and law compliance, logic behind visual merchandising, and basic retail mathematics for calculating profit. The program assumes that the participant has moderate shopping experience in the area and is able to take note of and report on observable 'processes' on the retail floor. The course ends with deliberations on job search, resume format, and interviewing practices. Then participants sit for the National Professional Certification in The Basics of Retail: Operations & Profit Certification Exam offered by the National Retail Federation (NRF). This Certification is funded by GGP and the Norwalk Community College Foundation.

For more information and to register, please contact the Division of Continuing Education at NCC, 203-857-7080. Please reference the course, The Business of Retail Certificate Program. Note: Students must attend all sessions to qualify for the NCC certificate.

Prerequisite: Successful completion of the NCC Retail Customer Service and Sales Certificate

CRN 8059
PRFD D5023 Section 01
Wednesday/Thursday 5:30PM-8:30PM
Begins 10/6/2021
Class will also meet Tuesday 10/19, 10/26
Instructor: Celia M. Batan, B.A. M.A. CPC

ENTREPRENEURSHIP

**This course is also available as a Credit Division class. Prices may vary.*

This course is designed to provide theory based real world skills and resources needed to start a business. In the course, students will learn how to evaluate business ideas, develop strategies for organizing and marketing a business, assess capital needs and create sound financial statements. In addition, students will work in groups to research, develop, and write comprehensive business plans. Participants may use their own business ideas as a model for this project, with groups consisting of both aspiring business owners and NCC students.

CRN 3601
PRFD D5412 Section 01B
Tuition: \$599
Instructor: Staff

Online
Begins 8/26/2021
Text Add'l

THE FUNDAMENTALS OF STARTING A SMALL BUSINESS

This course is an overview for people who are thinking of starting a small business. This course will provide the aspiring business owner the tools to launch and develop a successful business. Students will self-evaluate, learn how to conduct industry analysis, structure a business; develop marketing and sales strategies; prepare a business plan; and obtaining financing to effectively get started as a business owner. Specific topics include the basics of: personal evaluation, industry analysis, legal entity, marketing and sales strategy, writing a business Plan, obtaining financing, planning your opening.

CRN 8055
PRFD D5302 Section 01
Wednesday 6:00PM-9:00PM
Tuition: \$249
Instructor: Gail Hill Williams, B.B.A.

4 Sessions
TRAD, Room TBA
Begins 9/22/2021

HOW TO START AND RUN A SUCCESSFUL (PART-TIME) ONLINE BUSINESS

We start by looking at, and analyzing, small successful online businesses. We learn what factors are critical for success. We will review online advertising tools and online business platforms (Shapeways, Shopify, Amazon, Core Open Alpha, etc.). If you already have a product or service, great. If not, you can either imitate or innovate and develop one for this course. You will then create a draft business roadmap. It will describe resources needed to launch your business and to achieve profitability. We will examine sources of funding (including angel investors, crowdsourcing, etc.). You will develop an "elevator pitch" for potential investors. Lectures are brief, class participation and pre-class preparation is required.

CRN 8067
PRFD D5024 Section 01
Tuesday 7:00PM-8:30PM
Tuition: \$99
Instructor: Michael Behar, Ph.D.

3 Sessions
LRON
Begins 9/14/2021



Business Communication

BLOGGING FOR BUSINESS OR PLEASURE

If you've ever wanted to create a blog to share your expertise or passion, then this class is for you. In this introductory workshop, you will learn the basics of blogging including selecting your content niche, your target market, establishing yourself as an expert, developing a content calendar, and securing followers and fans. Students should have a solid knowledge of the Internet, social media, and a passion to write! Jennifer Covello is an award-winning author who has been blogging for over ten years on a variety of topics, including small business marketing, parenting, and spirituality.

CRN 8060
PRFD D5044 Section 01
Thursday 7:00PM-9:00PM
Tuition: \$39
Instructor: Jennifer Covello, MBA

1 Session
TRAD, Room TBA
10/14/2021

STRATEGIES FOR UPSKILLING AND REPURPOSING YOUR CAREER

This career readiness course will provide a framework and road map for adapting to the current and future workplace given major shifts and changes in the job landscape. The course will help participants understand the benefits of upskilling and why acquiring new skills are necessary for continued career success. Participants will learn best practices and techniques on how to use additional training or education to build upon and advance their current skills. The course will address specific areas to up/enhance skills and salary potential. Participants will work on a personalized skills gap analysis to support the development of their specific, measurable, attainable, relevant and time-based upskill plan.

CRN 8063
PRFD D5083 Section 01
Thursday 6:30PM-8:30PM
Tuition: \$59
Instructor: Cynthia Mullins, J.D.

2 Sessions
TRAD, Room TBA
Begins 10/14/2021



ALERTS via NCC Student NetID Email

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Bookkeeping

BOOKKEEPING PRACTICES

Accounting is the “language of business,” and bookkeeping plays an essential role in the operation of every successful business. In this course, students learn the accounting concepts and practices that underlie all accounting systems, whether manual or software-based. They receive an introduction to the entire accounting cycle, from transaction analysis to preparation of journals, ledgers, trial balances and financial statements, including the Balance Sheet, Income Statement and Statement of Owner’s Equity. This course is often taken by business owners and managers, and is a prerequisite for students planning to take the Bookkeeping Certification courses.

Students need to purchase the textbook online for the first class: College Accounting, Chapters 1-12, 11th edition by Nobles, Scott, McQuaig & Billie, College Accounting. ISBN: 9781111528126

CRN 7807	12 Sessions
PRFD D5009 Section 01	LRON
Mon/Wed 6:00PM-8:00PM	Begins 9/13/2021
Tuition: \$359	Text Add ‘I
Instructor: Sean Murphy, MS, CPA	

BOOKKEEPING CERTIFICATION: MASTERING, CORRECTING AND ADJUSTING ENTRIES

This course is part of the National Bookkeeping Certification. It covers everything students need to know for error corrections, bank reconciliation, and accruals and deferrals.

Prerequisite: Bookkeeping Practices or Principles of Accounting or Financial Accounting or previous on-the-job bookkeeping experience.

CRN 8056	10 Sessions
PRFD D5860 Section 01	TRAD, Room TBA
Mon/Wed 6:00PM-8:00PM	Begins 8/30/2021
Tuition: \$399 Text Add ‘I	No Class 9/6
(Cost includes U-Pass Transportation Fee)	
Instructor: Anthony Romeo, M.S., C.P.A.	

BOOKKEEPING CERTIFICATION: MASTERING DEPRECIATION AND PAYROLL

This course is part of the National Bookkeeping Certification. It covers everything students need to know about paying wages, withholding, depositing and reporting taxes, correct use of government forms, and depreciation on financial statements, straight-line, GAAP, production method, etc.

Prerequisite: Bookkeeping Practices or Principles of Accounting, or Financial Accounting or previous on-the-job bookkeeping experience.

CRN 8057	12 Sessions
PRFD D5862 Section 01	TRAD, Room TBA
Mon/Wed 6:00PM-8:00PM	Begins 10/6/2021
Tuition: \$359	Text Add ‘I.
Instructor: Anthony Romeo, M.S., C.P.A.	

BOOKKEEPING CERTIFICATION: MASTERING INVENTORY, INTERNAL CONTROLS, AND FRAUD PREVENTION

This course is part of the National Bookkeeping Certification. It covers everything students need to know about accounting for inventory, inventory recordkeeping using the perpetual method, periodic method, and inventory costing.

Prerequisite: Bookkeeping Practices or Principles of Accounting or Financial Accounting or previous on the job bookkeeping experience.

CRN 4008	9 Sessions
PRFD D5861 Section 01	TRAD, Room TBA
Mon/Wed 6:00PM-8:00PM	Begins 11/17/2021
Class will also meet on Thursday, 12/9 from 6:00PM-8:00PM	
Tuition: \$359	Text Add ‘I
No Class 11/24	
Instructor: Anthony Romeo, M.S., C.P.A.	

Film and TV Production

FILM & TV PRODUCTION I

Students are trained in film technology and technique by the use of a digital video camera and digital editing. Through a series of lessons in visual communication, they learn the skills needed to create a script, a storyboard and tell a story with pictures (no dialogue). They learn television production through a television interview show that promotes their work and themselves. This is the cornerstone of the Film and Television Production Option in Communication Arts. Two hours of lecture; three hours of taping, studio or editing.

CRN 7802	28 Sessions
PRFD D5144 Section 01B	Hybrid
Mon/Wed 6:00PM-8:25PM	Begins 8/30/2021
Tuition: \$759	
No Class 9/6, 11/24	
Instructor: Julie Casper Roth	

CRN 7803	28 Sessions
PRFD D5144 Section 02B	Hybrid
Tue/Thur 1:00PM-3:30PM	Begins 8/26/2021
Tuition: \$759	
No Class 10/19, 11/24	
Instructor: Julie Casper Roth	

SNAP

National Bookkeeping Certification and the Norwalk Community College Certification Program

The American Institute of Professional Bookkeepers (AIPB) has established a professional certification, the Certified Bookkeeper (CB) credential, a high professional standard for bookkeepers. Certified Bookkeepers (CBs) are to bookkeeping what CPAs are to accounting; the cream of the profession. The three courses in the NCC certificate program focus on preparing you for the National Certified Bookkeeper tests by helping you truly master the skills and knowledge required for certification, which include: adjusting and correcting entries (accruals and deferrals); basic book and tax depreciation; basic payroll including paying wages, withholding, depositing and reporting taxes using the

basic forms (W-2, 941, 940, etc.); recording and costing out merchandise inventory, and internal controls and fraud prevention. Upon completion of each course, students should take the appropriate National Bookkeeping Exam. The three courses do not need to be taken in any order.

Required Courses for the NCC Certificate:

- Mastering, Correcting and Adjusting Entries
- Mastering Depreciation and Payroll
- Mastering Inventory, Internal Controls & Fraud Prevention

Courses offered in the Fall and Spring semesters.



Real Estate

All Real Estate courses are approved by the Real Estate Commission. Approved courses for NCC can be found on the DCP website under the title of Norwalk Community College.

BECOME A REAL ESTATE SALESPERSON

Your first step is to register and pass the Real Estate Principles and Practices course. This pre-licensing 60-hour course is required by the State of Connecticut.

BECOME A REAL ESTATE BROKER

Attend and successfully complete Real Estate Principles and Practices course. Please refer to www.ct.gov/dcp for more information.

Licensing and education requirements subject to change.

BECOME A STATE CERTIFIED RESIDENTIAL APPRAISER

Refer to www.ct.gov/dcp, use keyword "appraisal licensing" for more information.

Licensing and education requirements subject to change.

CONNECTICUT REAL ESTATE COMMISSION REQUIREMENTS

For a summary of Connecticut Real Estate & Appraisal Certification Licensing requirements, please refer to www.ct.gov/dcp, use keyword "real estate licensing" or call (860) 713-6150.

WIOA REAL ESTATE PRINCIPLES & PRACTICES

This introductory course prepares the individual to take the real estate licensing examination and meet the minimum educational requirements set forth by the State Real Estate Commission for the real estate licensee. Students intending to sit for the State of Connecticut Real Estate exam must attend 60 hours and pass this course with a grade of 70 or above. Please bring textbooks to the first class. Please check NCC Bookstore for hours.

CRN 4792
REAL D5000 Section 01
Tue/Thur 6:00PM-9:00PM
Tuition: \$449
No Class 11/25
Instructor: Amanda Morgado, BA

21 Sessions
LRON
Begins 9/21/2021
Text Add 'I

CRN 7809
REAL D5000 Section 02
Mon/Wed 9:00AM-12:00PM
Tuition: \$449
No Class 11/24
Instructor: Karena Piedmont

21 Sessions
LRON
Begins 9/20/2021
Text Add 'I

CRN 5414
REAL D5000 Section 03
Saturday 9:00AM-3:30PM
Tuition: \$449
No Class 11/27
Instructor: John R. Hall

11 Sessions
TRAD, Room TBA
Begins 9/18/2021
Text Add 'I

Travel

BEGINNING TRAVEL

An intensive course designed for anyone interested in a career in the travel industry. You will explore the world of travel and build a foundation in the basic concept of travel. This course is an overview of Travel and Tourism, domestic and international air travel, geography, travel technology, ground travel, accommodations, cruises, and tour packages.

CRN 8094
TRAV D5003 Section 01
Wednesday 6:30PM-9:30PM
Tuition: \$249
Instructor: Domenic Carriero, A.S.

5 Sessions
TRAD, Room TBA
Begins 9/15/2021
Text Add 'I

ADVANCED TRAVEL

This course will build on basic knowledge of the travel industry and is designed for those who have completed Beginning Travel or who are considering returning to the travel field after an absence and would like a refresher course. Instruction will concentrate on developing and building skills in the areas of marketing, sales customer satisfaction, communications, agency accounting, home-based agents, building and finding a career in travel.

Prerequisite: Beginning Travel

CRN 8095
TRAV D5004 Section 01
Wednesday 6:30PM-9:30PM
Tuition: \$249
Instructor: Domenic Carriero, A.S.

5 Sessions
TRAD, Room TBA
Begins 10/20/2021
Text Add 'I

Travel Associate Certificate

The Travel Career Certificate program is designed to ensure that the student receives the most intensive, up to date and practical preparation for career in today's travel industry. A Travel Career Certificate will open-up possibilities for travel agency, cruise lines and hospitality employment. This program was designed for the new travel consultant, a brush up for the experienced or non-agency corporate travel staff and a stepping stone for eager to learn. At the end of advance travel course, a certification test will be given. This is a CTA certificate (Certified Travel Associate) from the "Travel Institute" which shows

that you have the knowledge and tools to move forward in the travel world. Students need a passing grade of 70% or higher. After 12 months of industry experience, students must submit employment verification to receive the CTA certificate. Students will receive the NCC Certificate of Completion after passing the three courses listed below.

Required Courses for NCC Certificate:

- Beginning Travel
- Advance Travel
- Cruises
- Classes are offered in Fall and Spring semesters



ALERTS via NCC Student NetID Email

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Real Estate Continuing Education Seminars



Norwalk Community College Fall 2021 Real Estate Continuing Education Seminars

CRN	Course	Sect	Course Title	Dates	Days	Time	Room
8108	D5126	01	Understanding and Preventing Racial Bias in Real Estate	Tuesday	10/5/2021	9:00AM-12:00PM	TBA
8106	D5124	01	CT Real Estate Law for Brokers and Salespersons	Tuesday	10/12/2021	9:00AM-12:00PM	TBA
8115	D5137	01	Understanding Credit & Improving Credit Scores: What You Need to Know	Friday	10/15/2021	9:00AM-12:00PM	TBA
8110	D5020	01	Vacation/Second Home Ownership	Tuesday	10/19/2021	9:00AM-12:00PM	TBA
8114	D5134	01	Due Diligence: A Town Hall Tour	Wednesday	10/20/2021	6:00PM-9:00PM	TBA
8112	D5128	01	Contract Disputes and Resolutions	Wednesday	10/27/2021	9:00AM-12:00PM	TBA
8107	D5124	02	CT Real Estate Law for Brokers and Salespersons	Thursday	11/4/2021	9:00AM-12:00PM	TBA
8113	D5128	02	Contract Disputes and Resolutions	Tuesday	11/9/2021	6:00PM-9:00PM	TBA
8109	D5126	02	Understanding and Preventing Racial Bias in Real Estate	Friday	11/12/2021	9:00AM-12:00PM	TBA
8116	D5137	02	Understanding Credit & Improving Credit Scores: What You Need to Know	Wednesday	11/17/2021	6:00PM-9:00PM	TBA
8111	D5020	02	Vacation/Second Home Ownership	Thursday	11/18/2021	9:00AM-12:00PM	TBA

Please stop at the Registration table to complete sign-in process.

FEES & APPROVALS

Tuition for each three-hour seminar:

Pre registration \$35, Walk in registration at site \$40

*At time of publication, classes are pending approval by the CT Real Estate Commission.

Classroom doors open 30 minutes before start time. Students arriving late will not be admitted.

NOTE: STUDENTS MUST HAVE THEIR REAL ESTATE LICENSE WITH THEM IN CLASS.

All seminars meet the minimum requirements for three hours of continuing education as set forth by the Connecticut Real Estate Commission for license renewal.

MANDATORY LICENSE RENEWAL REQUIREMENTS

- CT Real Estate Law for Brokers and Salespersons
 - Understanding and Preventing Racial Bias in Real Estate
- * This class will be offered through The Real Estate University. Certificates and attendance reported to the state will be through The RE University.*

Salespeople and Brokers must complete 12 hours of Continuing education to meet licensing renewal requirements.

RENEWAL DEADLINES

BROKERS: March 31, 2022

SALESPEOPLE: May 31, 2022

The state now requires schools to register students attending class with both their name and license number as it appears on their license.

**All seminars held at Norwalk Community College,
188 Richards Avenue, Norwalk, CT.**

QUESTIONS?

Call 203 857-7080 or email NK-continuing-ed@norwalk.edu

Computers & Information Technology



Important note for computer classes regarding computer access:

- All NCC students including non-credit students must use their NetID, also referred to as Banner ID, to access college computers.
- *If you are taking a computer class, please read instructions on page 17.*
- In order to avoid student computer accesses issues, students must register for computer classes at least three days prior to start of class.

Note:

Students need to register early, and have the correct software for online classes.



Intro to Computer

KEYBOARDING

Knowing the locations of the keys on the computer keyboard is essential for quick typing of word processing documents for business and personal use, data entry, emails, and even responding to messages on social network sites. In just six sessions, you will learn touch-typing techniques and improve your speed and accuracy. No longer will you use the "hunt-and-peck method." You will also learn correct techniques, which play an important role in accurate, fast keying. Students must purchase access code to Keyboarding software.

CRN 8065
COMP D5299 Section 01
Tuesday 6:00PM-8:00PM
Tuition: \$199
Instructor: Elizabeth Nagurney, B.A., M.L.S., C.A.S.

6 Sessions
TRAD, Room TBA
Begins 9/21/2021
Text Add 'l

COMPUTER BASICS

Computer Basics is the starting place for those who have little or no experience on the computer. We begin by reviewing basic computer terminology and learning about the parts of the computer and how they work together. Along the way we stress correct use of the mouse and the keyboard. As we proceed, we try out the major types of software used today, including Microsoft Word and Excel as well as other useful programs, including accessing the Internet. There is no prerequisite for this course but some ability to type would be useful.

CRN 8066
COMP D5239 Section 01
Tue/Thur 10:00AM-12:00PM
Tuition: \$169
Instructor: Joan Singer, B.A.

5 Sessions
TRAD, Room TBA
Begins 9/28/2021

THE ONE-HOUR WEBSITE: HOW TO CREATE YOUR WEBSITE WITH WORDPRESS

WordPress.com is the fastest and least expensive way to get a professional-looking website up and running. No programming language is involved. Join thousands of photographers, bloggers and small businesses creating new WordPress sites each day. In this hands-on course, you will learn how to get a site up quickly, how to refine it with the right design, how to add new content quickly, and how to format pictures for the best impact. We will also discuss how to get your new site noticed by Google.

CRN 8037
COMP D5248 Section 01
Thursday 6:00PM-9:00PM
Tuition: \$99
Instructor: Richard Malloy, M.B.A.

2 Sessions
LRON
Begins 9/23/2021

MICROSOFT EXCEL 365

Whether you are developing a household budget, analyzing portfolio returns, or calculating mortgage payments, Microsoft Excel is an indispensable tool for organizing, analyzing, and reporting complex data. Excel's powerful analytical tools will enable you to build complex models, analyze scenarios, and solve problems with ease. In this course, students will create and edit various types of spreadsheets, formulas, and charts. Advanced features such as scenario building, goal seeking and pivot tables are introduced, along with many of Excel's powerful built-in functions.

Prerequisite: Basic computer skills and working knowledge of Windows

CRN 8042
COMP D5591 Section 01
Tuesday 6:00PM-9:00PM
Tuition: \$349
Instructor: Richard Malloy, M.B.A.

6 Sessions
TRAD, Room TBA
Begins 9/14/2021

ADVANCED EXCEL 365

Microsoft has equipped the latest versions of Excel with some amazing "Power" features. In this Advanced Excel course, students will learn how to use the most important of these industrial-strength tools: specifically, Power Query (also known as Get & Transform), Power Pivot, and Power BI Desktop. The course includes a review of Excel's database features such as pivot tables, the VLOOKUP function, and the INDEX/MATCH combination. Students will also learn how to use Excel's new formatted tables and slicers and how to take advantage of macros and the Visual Basic for Applications programming language.

CRN 8038
COMP D5269 Section 01
Tuesday 6:00PM-9:00PM
Tuition: \$349
Instructor: Richard Malloy, M.B.A.

6 Sessions
TRAD, Room TBA
Begins 10/26/2021

QUICKBOOKS-PRO 2018

Students will learn how to master this powerful and flexible management tool for small business accounting and bookkeeping needs. With QuickBooks, most routine operations can be automated, enabling the manager, bookkeeper, or accountant to keep vital financial information at his or her fingertips. Students will learn accounts payable, accounts receivable, report writing, and how to reconcile bank statements.


Prerequisite: Computer Basics, Intro to Windows, or equivalent experience. Please bring a flash drive to class.

CRN 8041
COMP D5437 Section 01
Saturday 9:00AM-12:00PM
Tuition: \$389
Instructor: Cheryl McGuire, MBA

6 Sessions
TRAD, Room TBA
Begins 10/9/2021

Computer Programming

INTRODUCTION TO JAVASCRIPT PROGRAMMING

 JavaScript is a powerful programming language built into every Web browser. In this course, students examine the latest JavaScript language features, including syntax and conventions, data types, operators, functions, closures, objects, timers and event handlers. The development environment will use "open source" tools including: Visual Studio Code, Notepad++, jQuery, and jsHint. Students will review best programming practices and focus on learning to avoid common pitfalls as well as developing strong thinking and debugging skills. This is a hands-on course. It is based on a series of increasingly challenging exercises in which students will learn to translate specifications and requirements into efficient and working code. There is no textbook for this course. Readings from freely available web sources will be assigned. No previous programming experience is required.

Please bring a flash drive to class.

CRN 8036 **6 Sessions**
COMP D5216 Section 01 **TRAD, Room TBA**
Thursday 6:30PM-9:30PM **Begins 9/16/2021**
Tuition: \$349
Instructor: Michael Behar, Ph.D


Web Design Certificate

The demand for individuals who can design for the World Wide Web (WWW) is continuing to grow dramatically. This certificate program will provide you with the tools you need to enter this expanding and exciting industry.

Required Courses:

- Web Development & Design I
- Web Development & Design II
- Introduction to Programming
- Web Development with PHP


PYTHON I

 This course will introduce students to the basics of Python. Python is an interpreted, object-oriented high-level programming language, which has recently become a popular tool in industry and academia. Python can be used for creating Windows, UNIX and Mac applications, from simple console and web-based to elaborate graphic interfaces for video games. Python standard packages such as Numpy, Scipy, and Scikit-learn offer a range of modern methods for big data analysis and constantly expand their capabilities. As Python is free to use and open source, it can be a valuable tool for students curious about the inner workings of the data mining/machine learning methods. The ability to understand big data processing is becoming necessary for many careers, from computer programming to business managing. In this project-based course, students will explore applications of Python for data analysis and computer-aided decision making. Step-by-step instructions will be provided for each project. Examples will be taken from robotics, finance and business, economics, operations research, financial modeling, engineering, mathematics, biology and physics. The concepts of machine learning algorithms and big data analysis will be introduced. Please bring a flash drive to class.

Prerequisite: High School math and basic programming skills (in any language) are required.


CRN 6268 **6 Sessions**
COMP D5102 Section 01 **TRAD, Room TBA**
Saturday 9:00AM-12:00PM **Begins 9/11/2021**
Tuition: \$349
Instructor: Nadia Udler, M.S.

PYTHON II FOR MACHINE LEARNING

 This course will start with a review of the basics of Python programming and object oriented design. Students will be guided through individual and group projects from machine learning and data science areas that make use of Numpy, SciPy, Pandas, Matplotlib, Scikit Learn and other Python libraries. **Prerequisite:** Python I Please bring a flash drive to class.

CRN 7813 **6 Sessions**
COMP D5101 Section 01 **TRAD, Room TBA**
Saturday 9:00AM-12:00PM **Begins 10/23/2021**
Tuition: \$349
No Class 11/27
Instructor: Nadia Udler, M.S

INTRODUCTION TO PROGRAMMING


 **This course is also available as a Credit Division class. Prices may vary.*

This course covers the fundamentals of programming and program development techniques. Topics include data types, functions, storage class, selection, repetition, pointers, arrays, and file processing. Programming laboratory projects in a closed laboratory environment are supervised by the instructor. Three hours lecture; two hours of laboratory.

Prerequisite: Intermediate Algebra

CRN 5943 **Online**
COMP D5117 Section 03B **Begins 8/26/2021**
Tuition: \$819 **Text Add 'I**
Instructor: Kerry Cramer

PROGRAMMING MOBILE DEVICES I


 **This course is also available as a Credit Division class. Prices may vary.*

The course will introduce students to the various platforms in use on small and mobile devices. Platforms will include Apple iPhone, GoogleAndroid OS, Microsoft Windows Mobile, OracleJ2ME and others. Students will create applications for each platform using specialized development environments. Three hours of lecture and two hours of laboratory.

Prerequisite: Intro to Programming

CRN 7369 **Online**
COMP D5107 Section 01B **Begins 8/26/2021**
Tuition: \$759 **Text Add 'I**
Instructor: Thomas Duffy

XML FOR WORLD WIDE WEB

 **This course is also available as a Credit Division class. Prices may vary.*

The course builds on students' knowledge of HTML and JavaScript in the rich world of XML. Topics covered include creating well-formed and valid XML documents, Document Type Definitions (DTDs), namespaces, entities, XML Schemas, formatting using Cascading Style Sheets (CSS) and Extensible Style sheet Language (XSL) and transformations using XSL Transformations. Two hours of laboratory.

Prerequisite: Some programming experience required.

CRN 5346 **Online**
COMP D5042 Section 01B **Begins 8/26/2021**
Tuition: \$819 **Text Add 'I**
Instructor: Wilner Aman

Computer Specialized

INTRO TO AUTOCAD I



This is an introductory course and is of particular interest to Architects, Engineers, Contractors, Cabinet Makers, Landscape and Interior Designers. Topics will include basic drawing commands, editing text, and dimensioning techniques. Other areas addressed are layers, user coordinate system, file management, etc. Each student has his own workstation for the instruction. Please bring a flash drive to class. A PC based student version of the software is provided for homework. Class will be instructed on a PC platform, and MAC usage is possible but not instructed due to the different interface. We will be using the current version of AutoCAD.

Prerequisite: Students must be knowledgeable in basic computer use.

CRN 8039
COMP D5274 Section 01
Wednesday 6:00PM-9:00PM
Tuition: \$389
Instructor: Brad Yonkers, A.S.

6 Sessions
TRAD, Room TBA
Begins 9/15/2021
Text Add 'I

AUTOCAD II



This course examines all aspects of a small Cape Cod house design from conception to all phases of a working drawing set for construction, including floor plans, elevations, sections, and details. The project will cover plotting and printing a finished drawing, file management, dimension variables, polylines, sketching, generation of curves, hatching, and editing text and layers. Participants will also be introduced to blocks and will be taught to create symbols for multiple uses.

Prerequisite: AutoCAD I, Students must be knowledgeable in basic computer use. Each student will have their own workstation for the instruction. Please bring a flash drive to class. A PC based student version of the software is provided for homework. Class will be instructed on a PC platform, and MAC usage is possible but not instructed due to the different interface. We will be using the current version of AutoCAD.

CRN 8096
COMP D5275 Section 01
Wednesday 6:00PM-9:00PM
Tuition: \$389
Instructor: Brad Yonkers, A.S.

6 Sessions
TRAD, Room TBA
Begins 11/3/2021
Text Add 'I
No Class 11/24

REVIT-3D SOFTWARE



**This course is also available as a Credit Division class. Prices may vary.*

This course covers the use of 3-D application software for the creation of model design. Revit architectural software is used in this course. Topics include creation of architectural floor plans, the basics of creating 3-D walls, wall styles, wall modifier styles, and object display control. Creating mass models, commercial structures, and 3-D walkthroughs using the camera are also covered. Two hours of lecture; two hours of laboratory.

Prerequisite: Some drafting and/or CAD experience

CRN 7367
COMP D5051 Section 01B
Wednesday 6:00PM-9:55PM
Tuition: \$659
Instructor: John Bermudez

LRON
Begins 9/1/2021
Text Add 'I
No Class 11/24

ARCHITECTURAL CAD



**This course is also available as a Credit Division class. Prices may vary.*

Drafting techniques using computer and the latest version of AutoCAD are covered along with architectural setup of drawings, layering systems, floor plans and elevations drawn with computer, including walls, doors, windows, furniture, notes, dimensioning. Drawing manipulation with blocks and printing. Two hours lecture, two hours studio.

Prerequisite: some drafting experience or co-requisite of ARC 105.

CRN 7971
COMP D5105 Section 02B
Tuition: \$659
Instructor: Jeremi J. Bigosinski

Online
Begins 8/26/2021
Text Add 'I

CAD MECHANICAL AUTOCAD



**This course is also available as a Credit Division class. Prices may vary.*

The objective of this course is to give the student a basic understanding of Computer Aided Drafting using the latest version of AutoCAD. The student will learn drafting fundamentals for engineering through projects from various technical disciplines. Topics include drawing setup, text, dimensioning, layering systems, blocks, printing and plotting, orthographic and isometric views as well as an introduction to 3-D solid modeling. Upon finishing this course, students should be able to prepare drawings in their own engineering disciplines. One hour of class work; four hours of laboratory.

Prerequisite: Eligibility for ENG 101, MAT 136 or with permission of the Department Chair: eglatt@norwalk.edu

CRN 7781
COMP D5106 Section 01B
Tue/Thur 8:00AM-10:00AM
Tuition: \$659
Instructor: Mobin Rastgar Agar

28 Sessions
TRAD, Room W246
Begins 8/26/2021
Text Add 'I

Computer Access

Please read this important note if you are taking computer classes.

All NCC students including non-credit students must use their NetID, also referred to as Banner ID, to access college computers. Access to new student accounts may take up to 24 hours after your registration has been processed.

Your NetID is your college network user name, and it allows you to log on to computers in the library and labs. Your NetID also gives you entry to <http://my.commnet.edu>, the "portal" entry to Connecticut Community College online services: library services, online registration, academic transcripts, grades, Blackboard Learn and more.

Logging On For the First Time:

- Your NetID is your Banner ID with the @ symbol following the eight numbers (i.e. 12345678@student.commnet.edu). You received your Banner ID when you were admitted/registered AND IT IS LOCATED ON YOUR RECEIPT.

Your initial password is made up of the following personal information:

- The first three characters of your birth month (with the first letter capitalized)
- The "&" symbol
- The last four digits of your Social Security Number (for example: Apr&1899)

Non-Credit Students:


if you have not submitted your social security number on your registration materials (in the past or currently) then you will NOT be able to utilize this initial password and will need to go the Records Office, room E102, with a valid photo ID to request a password.

The password is case sensitive. You will be prompted to change your password.

If you need additional assistance to reset your password, please visit the I.T. office in Room E319 or the Library on East Campus.

Computer Graphics

INTRODUCTION TO PHOTOSHOP


 In this class, the lessons are applicable to the Windows version of Photoshop as well as the MAC. It will introduce students to the basic interface, tools, and functions of Adobe Photoshop. Learn about making selections and using layers to create and modify digital photos and other pixel-based images.

Prerequisite: Basic experience with personal computers. Students must be comfortable using a mouse to navigate an interface, opening menus and dialog boxes, saving files, etc. Please bring a flash drive for saving your files. Students must register at least three days prior to the start of class in order to use our computers.

CRN 5068
COMP D5103 Section 01
Tue/Thur 6:00PM-9:00PM
Tuition: \$389
Instructor: Thomas Nackid, M.T.S.C.

6 Sessions
TRAD, Room TBA
Begins 9/14/2021

INTRODUCTION TO ADOBE INDESIGN

 In this class, the lessons are applicable to the Windows version of Adobe as well as the MAC. This course will cover the basics of creating page layout and design, use of the tools and palettes, placing art and text, and working with the various InDesign features.

Prerequisite: Knowledge of Illustrator, Photoshop, or Quark is helpful but not necessary. You must be comfortable using a mouse to navigate an interface, opening menus and dialog boxes, saving files, etc. Bring a flash drive for saving your files. Students must register at least three days prior to the start of class in order to use our computers.

CRN 8035
COMP D5037 Section 01
Tue/Thur 6:00PM-9:00PM
Tuition: \$389
Instructor: Thomas Nackid, M.T.S.C.

6 Sessions
TRAD, Room TBA
Begins 10/5/2021


Computer Graphics Certificate

Graphic arts are becoming more and more dependent on computer technology. In this certificate program, you will develop computer literacy and sound graphic skills that will open career possibilities in printing companies, advertising, publishing and marketing companies and service bureaus.

Required Courses:

- Introduction to Photoshop
- Introduction to Illustrator
- Introduction to InDesign

INTRODUCTION TO ILLUSTRATOR


 In this class, the lessons are applicable to the Windows version of Illustrator as well as the MAC. It will introduce artists and graphic designers to the fundamental concepts and techniques for using Adobe Illustrator for creating and editing vector-based artwork. Students will learn key features of the program including creating and modifying shapes, drawing with the pen tool, coloring objects, and using type.

Prerequisite: Students must be comfortable using a mouse to navigate an interface, opening menus and dialog boxes, saving files, etc. Please bring a flash drive for saving your files. Students must register at least three days prior to the start of class in order to use our computers.

CRN 8034
COMP D5016 Section 01
Tue/Thur 6:00PM-9:00PM
Tuition: \$389
Instructor: Thomas Nackid, M.T.S.C.

6 Sessions
TRAD, Room TBA
Begins 10/26/2021

GRAPHIC DESIGN I: SKILLS AND PRINCIPLES


 **This course is also available as a Credit Division class. Prices may vary.*

An introductory course focusing on the fundamental nature, skills and principles of graphic design. Students will learn about composition, communication and technology. Classes consist of lectures, demonstrations, applied practice and critiques. Students are responsible for purchasing supplies. There will be online activities when not in class.

CRN 7973
COMP D5010 Section 01B
Tuesday 7:00PM-9:15PM
Tuition: \$759
No Class 10/19
Instructor: John Alvord

Hybrid
Room W237
Begins 8/31/2021

HISTORY OF GRAPHIC DESIGN

 **This course is also available as a Credit Division class. Prices may vary.*

The lecture course focuses on a survey of graphic design from the invention of writing to the present. It locates graphic design within the history of art and articulates its aesthetic import and contributions to cultural development. It examines links between socio-political phenomena and the development of advertising and propaganda art, and introduces the student to the works of leading graphic designers, art directors, illustrators, photographers, and typographers. Major styles will be analyzed and compared, and influences identified.

CRN 7972
CENR D5927 Section 01B
Tuition: \$599
Instructor: Karen Fecenko-Lyon

Online
Begins 8/26/2021



ALERTS via NCC Student NetID Email

Students are required to check their NCC NetID email regularly. Class details and alerts of campus closure and classes moving online, will be sent to this email address. See page 20 of this catalog for instructions on accessing your NetID email. Students will be issued an NCC ID # (NetID) upon registration.

Note:

Students need to register early, and have the correct software for online classes.



Personal Enrichment

Continuing Education offers courses in a wide variety of areas. Whether it's a new interest or something you've always wanted to try, our Personal Enrichment courses offer something for everyone.

Au Pairs: We welcome au pairs from the community to register and attend our classes. Au Pairs will be responsible for all required course work and attendance. Please notify your instructor in the beginning of your class that you will need your hours of attendance verified at the final class. The form instructors sign will reflect your actual hours attended. Please remember to sign the attendance sheet each time you are in class. Students will not get credit for missed class time.

SEE TABLE OF CONTENTS FOR COURSE DELIVERY METHODS

including LRON live remote, OLCR online with limited campus requirement, HYBR online and on campus, TRAD on campus, and Online Asynchronous courses. See information about accessing student emails and class details.



Art

ESSENTIAL TECHNIQUES FOR JEWELRY MAKING

Come learn the ancient art of wire wrapping and basic beading techniques that open the door for creating intricate and beautiful jewelry designs! This course focuses on creating a strong foundation for the students and teaches some of the most essential skills of wire wrapping: making wire loops, clasps, bails and wrapping beads and stones. You will learn everything about wires, tools, beads and stones, and make 3 - 4 projects throughout the course including earrings, bracelets, pendants and/or necklaces. Required Materials: Students should bring to class the following tools and materials: Pliers (Round-nose pliers, Chain nose/Needle-nose pliers, Flat-nose pliers, Wire cutters, Nylon-jaw pliers, Bent-nose pliers), Artistic Copper or Brass Round Wires (18-gauge OR 20-gauge, 22-gauge, and 26-gauge OR 28-gauge) and stones or beads. These materials can be purchased from crafting stores such as Michaels, Jo-Ann, Hobby Lobby or online from Amazon.

CRN 8092 **4 Sessions**
SPIN D5331 Section 01 **TRAD, Room TBA**
Saturday 10:30AM-12:30PM **Begins 9/18/2021**
Tuition: \$149
No Class 10/9
Instructor: Kiran Somaya

ART COLLECTING 101

Have you longed to start collecting art but did not know where to begin? As an art historian/dealer with 15 years in the Post-War and Contemporary Art market, Amy Jebrine can demystify this opaque world. Introducing you to the fundamentals of connoisseurship, as well as the history of collecting and art market, she will guide you through the process. In spite of record auction prices, the art world offers a range of possibilities for new collectors; you just need to know how to identify what you like and how to find it. We will cover the basics of art appreciation, and finding resources for expanding your knowledge. We will study art collections, who the influencers are and what roles they perform. We will also look where to buy art from auction houses, galleries, and dealers. Finally, we will cover valuation and the art of the deal, as well as curating your own collection.

CRN 8098 **6 Sessions**
CENR D5419 Section 01 **LRON**
Tuesday 6:30PM-8:30PM **Begins 10/5/2021**
Tuition: \$99
Instructor: Amy Rutledge Jebrine, MA

HISTORY OF HBCU ART COLLECTIONS

This course explores the rich and unique art collections from Historically Black Colleges and Universities nationwide. Examine the lives of artists, the works of art, and learn about the history and mission of each art collection and it's respective HBCU.

CRN 8093 **3 Sessions**
CENR D5080 Section 01 **LRON**
Saturday 11:00AM-1:00PM
Class will meet on 10/2, 11/6, 12/4
Tuition: \$79
Instructor: Valerie Cooper, M.B.A.

BASIC DRAWING

In this class, students will learn the fundamentals that make drawing easier. Using pencil and charcoal, students will render still life compositions to study contour, proportion, structure, value, and space. Students will discover the perceptual techniques that make drawing both easy and enjoyable. Please bring a soft pencil, a large stick of soft vine charcoal, soft black conte crayon, and kneaded eraser to the first class. A complete list of supplies will be provided on the first day of class.

CRN 8033 **8 Sessions**
CENR D5651 Section 01 **LRON**
Friday 10:00AM-12:30PM **Begins 9/17/2021**
Tuition: \$199
Instructor: Steve DiGiovanni, M.F.A.

INTRODUCTION TO THE ART OF WATERCOLOR PAINTING

Discover the beautiful medium of watercolor. Basic skills in mixing & applying paint will be introduced. Students will compose still life and landscape paintings. Please bring watercolor paper, a plastic palette with a cover, three primary colors, HB pencil, a #12 round watercolor brush, and a plastic container to hold water. A complete list of supplies will be distributed at the first class. Please bring a drawing or painting as a sample of your skill level. Students should have basic skills in drawing and painting.

CRN 8075 **8 Sessions**
CENR D5593 Section 01 **TRAD, Room TBA**
Thursday 10:00-12:00PM **Begins 9/23/2021**
Tuition: \$199
Instructor: Joseph Fama, B.S.

ART HISTORY I: PREHISTORIC TO BAROQUE

**This course is also available as a Credit Division class. Prices may vary.*

This course offers a survey of Western art from prehistoric times to the Baroque period.

CRN 7970 **28 Sessions**
CENR D5655 Section 01B **TRAD, Room W249**
Mon/Wed 10:00AM-11:20AM **Begins 8/30/2021**
Tuition: \$599
No Class 9/6, 11/24
Instructor: Valerie Sioufas-Lalli

ART HISTORY II: MODERN ART

**This course is also available as a Credit Division class. Prices may vary.*

This course provides a survey of art from the French Revolution to the mid-20th century. A paper-based on direct observation of works in a major museum is required.

CRN 7776 **28 Sessions**
CENR D5656 Section 01B **TRAD, Room W249**
Tue/Thur 11:30AM-12:50PM **Begins 8/26/2021**
Tuition: \$599
No Class 10/19, 11/25
Instructor: Valerie Sioufas-Lalli



SCULPTURE I

**This course is also available as a Credit Division class. Prices may vary.*

Through studio experience, lectures and class discussions, students learn about the basic design concepts, techniques, materials and tools relevant to creating three-dimensional sculptural forms. Students are responsible for purchasing supplies.

CRN 6687 **28 Sessions**
CENR D5062 Section 02B **TRAD, Room W243**
Tue/Thur 1:00PM-3:55PM **Begins 8/26/2021**
Tuition: \$759
No Class 10/19, 11/25
Instructor: Joseph Fucigna

TWO-DIMENSIONAL DESIGN

**This course is also available as a Credit Division class. Prices may vary.*

This introductory course focuses on the basic elements and principles of design such as line, texture, space, balance, unity and scale. Students are responsible for purchasing supplies.

CRN 5901 **10 Sessions**
CENR D5063 Section 01B **LRON**
Wednesday 9:00AM-12:10PM **Begins 9/8/2021**
Tuition: \$759
Instructor: Joseph Fucigna



DRAWING I

**This course is also available as a Credit Division class. Prices may vary.*

Drawing fundamentals are stressed in this beginning level course. Through hands-on experience, students learn fundamental drawing skills. Students will explore a variety of media, techniques and ideas while drawing from life and the figure. Students are responsible for purchasing supplies. A materials list will be supplied at the first session.

CRN 7969 **Online**
CENR D5032 Section 03B **Begins 8/26/2021**
Tuition: \$759
Instructor: David Boyajian

DRAWING II

**This course is also available as a Credit Division class. Prices may vary.*

This course builds on skills learned in Drawing I. Creative use of media, accuracy of seeing and further development of drawing fundamentals are stressed. Students are responsible for purchasing supplies.

Prerequisite: Drawing I or permission of the instructor.

CRN 6530
CENR D5079 Section 01B **HYBRID**
Tue/Thur 10:00AM-12:55PM **Begins 8/26/2021**
Tuesday on campus W244, Thursday online
Tuition: \$759
No Class 10/19, 11/25
Instructor: Steve Digiovanni, M.F.A.

CULINARY ARTS

CULINARY TECHNIQUES

Learn knife construction and care, the use of the major types of knives, and the foodservice cuts, including batonnet and julienne, chiffonade, and brunoise. Dicing and mincing techniques and tricks, butchering and boning are also covered. Utilizing these skills, students will construct a menu exploring all major cooking methods, such as Grilled New York Strip Steak, Braised Chicken, Autumn vegetable soup and more!

CRN 8047 **1 Session**
FOOD D5034 Section 01 **TRAD, Room W123**
Saturday 9:00AM-12:00PM **9/25/2021**
Tuition: \$99
Instructor: Richard Barbour

BAKING 101

We will make both yeast and Baking Powder/Soda breads, as well as muffins and cakes. Braided bread, pizza dough, fruit muffins, spicy-sweet cornbread and a honey cake.

CRN 8068 **1 Session**
FOOD D5054 Section 01 **TRAD, Room W123**
Saturday 9:00AM-12:00PM **10/16/2021**
Tuition: \$99
Instructor: Richard Barbour

MODERN NEW ENGLAND THANKSGIVING

New twist on the old standbys-Fruited stuffings, light yet satisfying sides, keys to the perfect turkey breast, and a special autumnal dessert.

CRN 8069 **1 Session**
FOOD D5053 Section 01 **TRAD Room W123**
Saturday 9:00AM-12:00PM **11/13/2021**
Tuition: \$99
Instructor: Richard Barbour



Professional Bartending Certification

This professional Bartending course includes the state and national SMART certification (Servers and Managers Alcohol Responsibility Training) recognized by the Connecticut Department of Liquor Control and police departments. Servers of alcohol are taught to serve responsibly, how to spot signs of intoxication, and how to respond appropriately. Students will learn to make more than 100 drinks from gin-and-tonics to daiquiris. Instruction focuses on opening and closing procedures, product knowledge, speed of preparation, and people skills. Upon successful completion of the course, students will be qualified to work in any environment that serves liquor, including restaurants, clubs, hotels, and catering companies. Students receive a certificate of completion and the SMART certification. Please bring a bag lunch. Students must be 18 years of age.

CRN 6553
FOOD D5658 Section 01
Saturday 9:00AM-5:00PM
Tuition: \$320
Instructor: Paul Rich

2 Sessions
TRAD, Room TBA
Begins 9/18/2021

CRN 8099
FOOD D5658 Section 01
Saturday 9:00AM-5:00PM
Tuition: \$320
Instructor: Paul Rich

2 Sessions
TRAD, Room TBA
Begins 11/6/2021



PRINCIPLES OF BAKING I

**This course is also available as a Credit Division class. Prices may vary.*

This introductory course in baking and pastry arts offers intensive hands-on laboratory training in a professional baking environment. The production and quality control of baked goods emphasized. Laboratory classes focus on basic production techniques for yeast dough and other leavened dough, batters, and mixes. Cookies, pastries, pies, fillings, toppings, and presentation of these items are taught and demonstrated. One-hour lecture and four hours laboratory.

Orientation required for this course by Justin L. Davis, Academic Associate, Hospitality Management and Culinary Arts. JDavis1@norwalk.edu Text, Uniform and Cutlery Additional and Required.

CRN 7967
FOOD D5052 Section 01B
Thursday 5:00PM-9:55PM
Tuition: \$759
No Class 11/25
Instructor: Lisa Maronian

15 Sessions
TRAD, Room W123
Begins 8/26/2021
Text Add'l

PRINCIPLES OF FOOD PREPARATION

**This course is also available as a Credit Division class. Prices may vary.*

Students develop basic cooking methods and culinary techniques in the production of vegetables, salads, meats, poultry, fish, soups, stocks, sauces, and eggs. Students employ standard techniques with special attention to commercial and quantity preparation while applying proper kitchen sanitation. Tool and equipment use, weights and measures, physical facilities and recipe conversions are discussed and practiced. One hour of class work; four hours of laboratory.

Orientation and authorization required for this course by Justin L. Davis, Academic Associate, Hospitality Management and Culinary Arts. JDavis1@norwalk.edu Text, uniform and cutlery additional

CRN 7966
FOOD D5051 Section 01B
Monday 9:00AM-2:00PM
Tuition: \$759
No Class 9/6
Instructor: Jeff Trombetta

15 Sessions
TRAD, Room W123
Begins 8/30/2021
Text Add'l

FOOD SAFETY CERTIFICATION

**This course is also available as a Credit Division class. Prices may vary.*

Students will learn the sanitation and food safety standards that are mandatory in the foodservice industry through a lecture-based theory class. Food handling, safe storing, cooking, serving and holding practices, quality and safety control principles, and FDA rules and regulations are covered extensively during the course of the semester. The last class of the semester is reserved for taking the National Restaurant Association's Foodservice Manager ServSafe certification exam. Upon passing the test, students will receive a Foodservice Manager ServSafe certificate that is valid for five years and qualifies them to supervise sanitation and safety activities in a foodservice setting. If taken during a different semester from Principles of Food Preparation and/or Principles of Baking, at least two outside functions that take place during alternative time periods from regular class hours are also required for practical experience. A current ServSafe book with an online exam voucher is extra and required.

CRN 7968
FOOD D5049 Section 01B
Tuition: \$269 Text Add'l
Instructor: Jeff Trombetta

7 Sessions
Online
Begins 10/25/2021



ALERTS via NCC Student NetID Email

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Finance and Investing

Our instructors are hired to teach general concepts to groups of students, not to provide specific investment advice to individuals. Students should consult their own financial advisor or attorney before making any investment decisions based on specific examples used by our instructors.

FUNDAMENTALS OF INVESTING

This course is essential for anyone who wants to learn about different investment asset classes and how they can work for you. You will learn the language of investing as you begin to understand the meaning and use of cash equivalents, stocks, bonds, mutual funds, and annuities. Once you know what the asset classes are and how they work together, we will review simple strategies you can use for a lifetime of investing.

CRN 6814 **2 Sessions**
FIN D5003 Section 01 **TRAD, Room TBA**
Wednesday 6:30PM-8:30PM **Begins 9/29/2021**
Tuition: \$59
Instructor: Brenda Catugno ChFC, CDFA, CASL

FACING YOUR FINANCES

Whether you don't know what to ask or how to ask it, or are unsure about how to take the next steps, personal financial planning can be overwhelming. With help, it doesn't have to be. We will cover each module of financial planning in easy to understand sections so you can gain the confidence to build a strong foundation for your financial future. We will get you started setting your financial goals, discuss organizing your accounts, and review the benefits of and how to create a spending plan. Followed by what you need to know when establishing your estate plan, distinguishing between different types of investments, determining your investment risk tolerance, and being tax-wise so you can worry less and focus on your bright financial future.

CRN 7823 **2 Sessions**
FIN D5028 Section 01 **LRON**
Wednesday 6:30PM-8:00PM **Begins 9/15/2021**
Tuition: \$59
Instructor: Brenda Catugno ChFC, CDFA, CASL

ESTATE PLANNING

This session gives a basic introduction to estate planning and includes discussion of wills, trusts, federal and state estate taxes, as well as estate planning in both the probate and non-probate contexts. The goal is to familiarize students with the concepts, framework, and vocabulary of estate planning so that they can approach their own estate planning situations in an informed manner.

CRN 6289 **1 Session**
FIN D5006 Section 01 **TRAD, Room TBA**
Monday 7:00PM-9:00PM **10/18/2021**
Tuition: \$49
Instructor: Stephen B. Keogh, Esq

LONG-TERM CARE AND INCAPACITY PLANNING

Learn about planning for long-term care services and incapacity, with a special emphasis on home care and community-based services. This session will give an overview of long-term care programs, including Medicare, Medicaid and long-term care insurance, and will review the rules and programs available for receiving care at home, as well as skilled nursing facility care. The session also includes discussion of planning for incapacity, including living wills, health care proxies, and powers of attorney.

CRN 7471 **1 Session**
FIN D5010 Section 01 **TRAD, Room TBA**
Monday 7:00PM-9:00PM **10/25/2021**
Tuition: \$49
Instructor: Stephen B. Keogh, Esq

CREATING THE ULTIMATE RETIREMENT PLAN

For those at or near retirement, this is an interactive class focused on helping you create a successful roadmap for what should be the best years of your life. Learn what makes a retirement a success, why people fail at retirement, creative retirement planning, health insurance options, how to make the money last, saving money on taxes, and more including insights from Stamford's MIT AGE Lab. Workbook included.

CRN 7180 **1 Session**
FIN D5002 Section 01 **TRAD, Room TBA**
Tuesday 6:30PM-8:30PM **10/12/2021**
Tuition: \$49
Instructor: Michael Aloï, C.F.P.

A DEEP DIVE INTO BLOCKCHAINS, BITCOINS AND OTHER CRYPTOCURRENCIES

The government is printing money like never before and as a result, inflation may spike and the value of the dollars in your bank account may plummet! There is another way to preserve your wealth and insulate yourself from poor decisions of economic policymakers. BitCoins and other cryptocurrencies have changed the way we look at money and opened new investment opportunities. In this class, students will learn Blockchain from the ground up and see how it has the potential to change most every major industry, including, finance, health care, law, supply chain management, real estate, art, and a whole lot more. We will also learn the history of how BitCoin and how other cryptocurrencies have evolved. Learn how to filter out all the hype in this space and be equipped to make informed choices about how to take part in this revolution – and the best way to do it. You will also be taught to set up your own cryptocurrency miner! If you have ever considered investing in BitCoin – or was just curious about how Blockchain works- this class is for you.

CRN 8070 **4 Sessions**
SPIN D5905 Section 01 **LRON**
Wednesday 7:00PM-9:00PM **Begins 9/29/2021**
Tuition: \$79
Instructor: John Robert

INVESTING IN TRANSITION – RETIREMENT, DEATH, DIVORCE, OR SELLING A BUSINESS

Transitions can be the most stressful moments in a person's life and chances are everyone will go through a number of them. This class will highlight what financial options you have and how to make smart decisions in an unpredictable environment. We will touch on what to consider for retirement, the death of a spouse, a divorce, and the sale of a business. These are all transitions where your finances play an important role and should not be neglected.

CRN 8082 **2 Sessions**
FIN D5009 Section 01 **TRAD, Room TBA**
Saturday 9:30AM-11:00AM **Begins 9/18/2021**
Tuition: \$59
Instructor: Robert Carroll, CFA, CFP®



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PERSONAL FINANCE 101

If you are recently graduated or joined the workforce, learn how to navigate the sometimes-confusing world of handling your money and finances. Learn the skills necessary to achieve your goals. We will touch upon budgets, savings, credit, credit cards, borrowing, student loans, insurance, retirement and more.

CRN 8084 **1 Session**
FIN D5810 Section 01 **TRAD, Room TBA**
Tuesday 6:00PM-8:00PM **10/5/2021**
Tuition: \$49
Instructor: Jill Russo Foster

TEENS AND MONEY: TEEN PERSONAL FINANCE GRADES 8-12

Welcome to The Real World! Do you want to learn about money and finances? We will discuss real world examples like buying a car and paying for college scenarios. Understand the choices you make and how they affect your financial future. Learn lifelong skills now for a lifetime of money management.

CRN 8081 **1 Session**
KIDS D5117 Section 01 **TRAD, Room TBA**
Saturday 9:30AM-11:30PM **10/2/2021**
Tuition: \$35
Instructor: Jill Russo Foster

Gardening

NATIVE GARDENS FILLED WITH LIFE-GARDEN TOUR AND LECTURE

Add more blooms, greater beauty and four-season interest to your garden by using plants native to the Northeast. Support our pollinators, songbirds and other wildlife in your garden.

This course covers native perennials, trees and shrubs and looks at the pollinators they have co-evolved with including butterflies, moths, our friendly (non-stinging) native bees and songbirds. By using gentle gardening techniques and working with your site you can improve habitat and make maintenance easier. Invasive plants and their native replacements will be discussed. Learn how to use native plants in a full succession of bloom from early spring through late summer and into fall, that both you and pollinators will enjoy. Whether your style is more formal or relaxed, go native for a better garden.

The first class will meet on campus, and the second class will meet on Saturday for an outdoor garden tour.

CRN 8048 **2 Sessions**
GARD D5787 Section 01 **Hybrid**
Tuesday 6:00PM-8:00PM **9/14/2021 Room TBA**
Saturday 10:00AM-2:00PM **9/18/2021 off**
Campus
Tuition: \$50
Instructor: Elizabeth Craig, Advanced Master Gardener, Jacqueline Algon, Advanced Master Gardener

Languages

CONVERSATIONAL SPANISH I

This course is designed for those who want a basic working grammar in Spanish in order to be able to use it in conversation. Special emphasis is placed on pronunciation and conversation. Situations and dialogues will be used to practice basic grammatical concepts and to instill a feel for the structure of the language. Students need a high school level language for this class, not necessarily Spanish.

CRN 8043 **10 Sessions**
FLAN D5436 Section 1 **LRON**
Tuesday 7:00PM-9:00PM **Begins 9/14/2021**
Tuition: \$189 **Text Add 'I**
Instructor: Solange Gomez, M.A.

CONVERSATIONAL SPANISH II

This course is designed as a continuation of Conversational Spanish I. The course will focus on the mastery of more complex tense structures and advanced conversational skills. Real-life situations will be used as the basis for dialogues and oral practice. Special emphasis will be placed on pronunciation and vocabulary.

CRN 8044 **10 Sessions**
FLAN D5437 Section 01 **LRON**
Thursday 7:00PM-9:00PM **Begins 9/16/2021**
Tuition: \$189
Instructor: Solange Gomez, M.A.



BEGINNING RUSSIAN

This course is designed for those who want to understand and speak Russian. Develop basic skills in grammar, writing, reading, and conversation. Language study involves both everyday life situations and cultural training.

CRN 8046 **10 Sessions**
FLAN D5684 Section 01 **TRAD, Room TBA**
Wednesday 7:00PM-9:00PM **Begins 9/22/2021**
Tuition: \$189 **Text Add 'I**
No Class 11/24
Instructor: Mariana Bolgova, Ph.D.



CONVERSATIONAL ITALIAN I

This course for beginners is designed for the practical use of the language in a variety of everyday situations. The conversation and reading text will help the student to discover the essentials of Italian grammar in a pleasant and natural sequence.

CRN 7473 **10 Sessions**
FLAN D5464 Section 01 **TRAD**
Saturday 9:30AM-11:30AM **Begins 10/2/2021**
Tuition: \$189 **Text Add 'I**
No Class 11/27
Instructor: Stefania DiGiuseppe, B.A.

CONVERSATIONAL ITALIAN II

This course is designed for students who have taken Conversational Italian I or who have an elementary knowledge of Italian. They will review the basics of Italian grammar and be encouraged to speak and enrich their vocabulary through role-playing, games, discussions, and readings.

Prerequisite: Italian I

CRN 7127 **10 Sessions**
FLAN D5465 Section 01 **LRON**
Thursday 6:00PM-8:00PM **Begins 10/7/2021**
Tuition: \$189 **Text Add 'I**
No Class 11/25
Instructor: Stefania DiGiuseppe, B.A.

CONVERSATIONAL ITALIAN III

This course is the continuation of Conversational Italian II. It is designed to further develop students' comprehension of the Italian language by expanding their vocabulary and improving their grammar skills. Students will also continue to develop their abilities to verbally communicate while learning more about the Italian culture.

Prerequisite: Italian II or with permission of the instructor.

CRN 7528 **10 Sessions**
FLAN D5069 Section 01 **TRAD**
Tuesday 6:00PM-8:00PM **Begins 10/5/2021**
Tuition: \$189 **Text Add 'I**
Instructor: Stefania DiGiuseppe, B.A.

FRENCH I

This course is designed for beginners. Students will develop introductory conversational, grammatical, and pronunciation skills, as well as an overview of French customs and culture.

CRN 8045 **10 Sessions**
FLAN D5462 Section 01 **TRAD, Room TBA**
Friday 9:30AM-11:30PM **Begins 9/17/2021**
Tuition: \$189 **Text Add 'I**
Instructor: Patrice Morley, M.A., M.Ed

ELEMENTARY FRENCH I

**This course is also available as a Credit Division class. Prices may vary.*

This course introduces students to basic French vocabulary and practical grammar with emphasis on speaking and listening. Students also read simple materials and write brief responses in French. These language patterns and skills are taught within a cultural context and focus on practical applications to daily life. A minimum of one language laboratory hour per week is required. Native speakers of French are not permitted to register for this course without written permission of the instructor before class begins.

CRN 5694 **28 Sessions**
FLAN D5941 Section 01B **LRON**
Tue/Thur 9:30AM-11:20AM **Begins 8/26/2021**
Tuition: \$769 **Text Add 'I**
No Class 10/19, 11/25
Instructor: Anie Duboise

ELEMENTARY FRENCH II

**This course is also available as a Credit Division class. Prices may vary.*

In this continuation of French I, students expand their vocabulary, learn more complex grammatical forms, read longer selections, and write short paragraphs in French. They continue to develop a continuation of Elementary French I. A minimum of one language laboratory hour per week is required. Native speakers of French are not permitted to register for this class without the written permission of the instructor before classes begin. **Prerequisite:** Students should have taken Elementary French I or can be admitted with permission of the instructor.

CRN 7801 **28 Sessions**
FLAN D5052 Section 01B **LRON**
Mon/Wed 9:30AM-11:20AM **Begins 8/30/2021**
Tuition: \$769 **Text Add 'I**
No Class 9/6, 11/24
Instructor: Anie Duboise

ELEMENTARY ITALIAN I

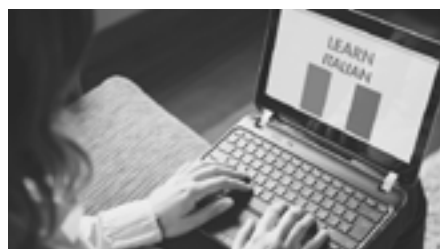
**This course is also available as a Credit Division class. Prices may vary.*

This course introduces students to basic Italian vocabulary and grammar with emphasis on speaking and listening. Students also read simple materials and write brief responses in Italian. These language patterns and skills are taught within a cultural context and focus on practical applications to daily life. A minimum of one language laboratory per week is required. Native speakers of Italian are not permitted to register for this course without written permission of the instructor before class begins.

CRN 5339 **28 Sessions**
FLAN D5293 Section 01B **TRAD, Room TBA**
Mon/Wed 11:30AM-1:20PM **Begins 8/30/2021**
Tuition: \$769 **Text Add 'I**
No Class 9/6, 11/24
Instructor: Estelle V. Dattolo

CRN 7981 **28 Sessions**
FLAN D5293 Section 02B **TRAD, Room TBA**
Tue/Thur 9:30AM-11:20AM **Begins 8/26/2021**
Tuition: \$769 **Text Add 'I**
No Class 10/19, 11/25
Instructor: Estelle V. Dattolo

CRN 7982 **28 Sessions**
FLAN D5293 Section 03B **TRAD, Room TBA**
Tue/Thur 5:30PM-7:40PM **Begins 9/14/2021**
Tuition: \$769 **Text Add 'I**
No Class 10/19, 11/25
Instructor: Estelle V. Dattolo



ELEMENTARY ITALIAN II

**This course is also available as a Credit Division class. Prices may vary.*

In this continuation of Elementary Italian I, students expand their vocabulary, learn more complex grammatical forms, read longer selections, and write short paragraphs in Italian. They continue to develop speaking and listening skills in a cultural context. Native speakers of Italian are not permitted to register for this course without written permission of the instructor before classes begin.

Prerequisite: Elementary Italian I or can be admitted with permission of the instructor.

CRN 7389 **28 Sessions**
FLAN D5294 Section 01B **TRAD, Room TBA**
Mon/Wed 9:30AM-11:20AM **Begins 8/30/2021**
Tuition: \$769 **Text Add 'I**
No Class 9/6, 11/24
Instructor: Estelle V. Dattolo

JAPANESE I

**This course is also available as a Credit Division class. Prices may vary.*

This course introduces students to basic Japanese vocabulary and grammar with an emphasis on speaking and listening in daily life. Students will also read and write brief passages using the Japanese writing system (hiragana, katakana, and kanji).

CRN 6286 **28 Sessions**
FLAN D5840 Section 01B **LRON**
Tue/Thur 11:30AM-1:20PM **Begins 8/26/2021**
Tuition: \$769 **Text Add 'I**
No Class 10/19, 11/25
Instructor: Yumi K. McCarthy

JAPANESE II

**This course is also available as a Credit Division class. Prices may vary.*

In this continuation of Japanese I, students will expand their vocabulary, learn more complex grammatical forms, and further develop reading and writing skills using kanji, hiragana, and katakana. They will also continue to develop listening and speaking skills within a cultural context. Students should have taken Japanese I or can be admitted with permission of the instructor.

CRN 6789 **28 Sessions**
FLAN D5837 Section 01B **LRON**
Mon/Wed 11:30AM-1:20PM **Begins 8/30/2021**
Tuition: \$769 **Text Add 'I**
No Class 9/6, 11/24
Instructor: Yumi K. McCarthy

INTRODUCTION TO LATINO STUDIES

**This course is also available as a Credit Division class. Prices may vary.*

This class will introduce students to the fields of Latino Studies. Although a broad range of topics will be covered, there will be a focus on certain aspects of history, culture, politics, race, gender and sexuality. Students will be asked to examine how a heterogeneous and changing Latino population both shapes and is shaped by life in the United States, and specifically, in Connecticut and the East Coast. Over the course of the semester, students and instructor will also engage in conversations about the experiences of being Latino in the USA to stimulate discussions of identity, class, race and/or ethnicity, religion, gender and sexuality, migration, language, and popular culture.

CRN 7077 **14 Sessions**
CENR D5108 Section 01B **LRON**
Tuesday 11:30AM-12:50PM **Begins 8/31/2021**
Tuition: \$599 **Text Add 'I**
No Class 10/19
Instructor: Andre Aluma-Cazorla

Music

BEGINNING HARMONICA

Our focus is on having FUN as we learn powerful breathing techniques to make popular melodies and rhythms come alive, and a special focus on the many tricks and techniques to get “that sound” that makes the harmonica cry, moan and wail da Blues! No previous experience needed only a desire to have fun and a 10-hole harmonica in the key of C (available for \$13 in class if you don’t have one). Course material fee \$15 for instructional CD and handouts.

CRN 8100 **1 Session**
CENR D5043 Section 01 **TRAD, Room TBA**
Saturday 10:00AM-12:00PM **10/2/2021**
Tuition: \$39
Instructor: Dave Broida

COLLEGE CHOIR

This class is a study through rehearsal and performance of music literature for choir. Emphasis is on musical fundamentals and creating a musical community. Opportunities exist for solo and ensemble singing in smaller groups.

CRN 6955 **26 Sessions**
CENR D5037 Section 01 **TRAD, Room TBA**
Tue/Thur 2:30PM-4:05PM **Begins 9/14/2021**
Tuition: \$179
No Class 10/19, 11/25
Instructor: Christine Mangone

PIANO I

**This course is also available as a Credit Division class. Prices may vary.*

An Introductory piano course, presenting simple note values in double and triple meter, in both F and G clefs. Focuses on the organization of the keyboard. Develops skills in performing major scales and arpeggios, simple five-finger position compositions, and exercises for technique.

CRN 6790 **18 Sessions**
CENR D5031 Section 01B **Online**
Tuition: \$599 Text Add 'I **Begins 8/26/2021**
Instructor: Christine Mangone

CRN 7380 **18 Sessions**
CENR D5031 Section 02B **Online**
Tuition: \$599 Text Add 'I **Begins 9/13/2021**
Instructor: Christopher Dabbo

GUITAR I

**This course is also available as a Credit Division class. Prices may vary.*

An introductory guitar course, presenting simple note values in double and triple meter, in G clef. Students will develop rudimentary note reading skills on all six strings and learn to perform simple melodies. In addition, students will learn to accompany these melodies with basic chordal accompaniment.

CRN 7383 **27 Sessions**
CENR D5054 Section 01B **TRAD, Room E108**
Mon/Wed 5:30PM-7:05PM **Begins 9/13/2021**
Tuition: \$599
No Class 11/24
Instructor: Damon Kelliher

MUSIC HISTORY AND APPRECIATION

**This course is also available as a Credit Division class. Prices may vary.*

This course offers a comprehensive exploration of creative imagination in music from a multicultural, global perspective, including the examination of Western music in the context of musical practices throughout the world. Students also will explore the elements of music, learn musical terminology, and discover the sounds of instruments from many world cultures. No previous musical experience is required.

CRN 5341 **27 Sessions**
CENR D5039 Section 01B **LRON**
Mon/Wed 11:30AM-12:50PM **Begins 8/30/2021**
Tuition: \$599 **Text Add 'I**
No Class 9/6, 11/24
Instructor: David Wonsey

MUSIC THEORY I

**This course is also available as a Credit Division class. Prices may vary.*

An introduction to music theory, including the development of basic skills in reading and notating music, ear-training, sight-singing and the study of rhythm, melody, scales, keys, intervals and triads. No musical background is required.

CRN 6217 **28 Sessions**
CENR D5073 Section 01B **TRAD, Room TBA**
Mon/Wed 1:00PM-2:20PM **Begins 8/30/2021**
Tuition: \$599 **Text Add 'I**
No Class 9/6, 11/24
Instructor: Christine Mangone

ROCK AND ROLL HISTORY AND APPRECIATION

**This course is also available as a Credit Division class. Prices may vary.*

This course offers a comprehensive exploration of creative imagination in Rock and Popular music from a multicultural, global perspective, including the examination of early Jazz music in the context of influencing Rock ‘n Roll music today. Students will explore the elements of music, learn musical terminology, and discover the sounds of Rock instruments and groups from many styles and trends. No previous musical experience is required.

CRN 7979 **28 Sessions**
CENR D5193 Section 01B **LRON**
Mon/Wed 10:00AM-11:20AM **Begins 8/30/2021**
Tuition: \$599
No Class 9/6, 11/24
Instructor: David Wonsey

Performing Arts

TAKE THE STAGE! AN ACTING WORKSHOP FOR EVERYONE

Do you freeze with “stage fright” when even thinking about giving a presentation, speaking before a group, or going on the stage? Then stop right there, this no-pressure acting workshop is for you! Whether you’ve never been even been near a stage before, or have thought acting or improvisation might be fun, but never did anything about it, or did some acting in school or in the past, but it’s been years since, or an experienced actor looking to shake the dust off, sharpen your skills, or develop a scene or monologue, then we’d love to have you join us! We will employ theatre games, theatrical basics, monologues and scene work, a smidgen of theory, a lot of humor and tons of fun. This improvisation-based workshop is designed to help both novice and experienced adult actors develop skills and techniques to feel more comfortable and create compelling characters and compelling behavior, on stage and in front of an audience. Take the plunge... and take the stage!

CRN 8074 **6 Sessions**
CENR D5945 Section 01 **TRAD, Room TBA**
Tuesday 7:00PM-9:30PM **Begins 9/21/2021**
Tuition: \$179
Instructor: Richard Mancini, BS

SEE TABLE OF CONTENTS FOR COURSE DELIVERY METHODS including LRON live remote, OLCR online with limited campus requirement, HYBR online and on campus, TRAD on campus, and Online Asynchronous courses. See information about accessing student emails and class details.



ACTING I

**This course is also available as a Credit Division class. Prices may vary.*

This course offers advanced study in sensory awareness, sense memory, and character study for the preparation of a role. Basic vocal and body techniques are employed to explore the psycho-physical action and objectives of characters.

CRN 5022
CENR D5026 Section 01B
Tue/Thur 11:30AM-12:50PM
Tuition: \$599
No Class 10/19, 11/25
Instructor: Christine Mangone

28 Sessions
TRAD, Room TBA
Begins 8/26/2021
Text Add 'I

ACTING II

**This course is also available as a Credit Division class. Prices may vary.*

A continuation of Acting I, this course offers advanced study in sensory awareness, sense memory, and character study for the preparation of a role. Students will study theories of acting and basic vocal and body techniques. They will rehearse and perform contemporary and classical monologues and scenes.

CRN 7799
CENR D5004 Section 01B
Tue/Thur 11:30AM-12:50PM
Tuition: \$599
No Class 10/19, 11/25
Instructor: Christine Mangone

28 Sessions
TRAD, Room TBA
Begins 8/26/2021
Text Add 'I



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Photography

BASIC DIGITAL: HOW TO USE YOUR DIGITAL SLR CAMERA

This is a basic class on digital camera operation, providing a sound foundation for your digital experience, covering menu navigation, exposure modes (manual, aperture priority, shutter priority, program), light meter modes (matrix/evaluative, center weighted, spot), exposure compensation, white balance, sensitivity (ISO), quality (file format-RAW vs JPEG) and more. Using the two most important features on DSLR cameras, highlight over-exposure warning display and the histogram display, you will learn how to shoot, evaluate and adjust the exposure to assure obtaining the best photo quality (dynamic range) possible for each shooting condition. The class will conclude with a demonstration of digital workflow: download, back-up, archive, edit, using Adobe Photoshop and Lightroom software. This class will be held online, but students can have their equipment on hand: camera, lenses, etc. and operating manuals.

Please provide email address at time of registration. Class will meet at instructor's studio in Wilton. Directions provided prior to class.

CRN 7479
PHOTO D5814 Section 01
Sunday 12:30PM-3:30PM
Tuition: \$249
Instructor: Lawrence Frank, B.A.

4 Sessions
Off Campus
Begins 9/19/2021

LANDSCAPE PHOTOGRAPHY

Explore the world of nature through digital photography, capturing the many vivid natural colors that make the beauty of New England famous throughout the world. We will explore local nature preserves each with its particular attractions: rock formations, waterfalls, and plants. Topics of discussion in the field will include use of tripods, metering, exposure, use of histograms, depth-of-field, rendering of motion (water) with various shutter speeds, macro/close-up photography and demonstrate various aspects of the digital work flow including editing and image optimization using Adobe Photoshop and Lightroom. Students should have basic camera skills and a digital camera that allows manual control of f/stops and shutter speeds. Bring your tripod, cable or IR camera release, and hiking shoes.

Students will be meeting off site at the Weston Post Office. Please provide your email address when registering for class, to receive any weather updates.

CRN 8076
PHOTO D5010 Section 01
Sunday 8:00AM-11:00AM
Tuition: \$249
Instructor: Lawrence Frank, B.A.

4 Sessions
Off Campus
Begins 9/19/2021

DIGITAL PHOTOGRAPHY

**This course is also available as a Credit Division class. Prices may vary.*

In this introductory course, students will learn the fundamentals of photography using digital media. Camera use, exposure controls, scanning and printing are covered. Assignments explore visual and creative problem solving. Students are responsible for providing a manually adjustable digital camera, paper, and other supplies as needed.

CRN 7830
PHOTO D5001 Section 01B
Tuition: \$759 Text Add 'I
Instructor: Joan Fitzsimmons

Online
Begins 8/26/2021



Personal Enrichment

WRITING MOVIE AND TV SCRIPTS

Writing a story that is meant to be seen happening on a screen-rather than read-is a special skill. In this intensive course, students will learn from a professional all the techniques of writing movie and television scripts, including plotting, character development, dramatic scene construction and dialogue writing, as well as how to use camera directions in a script. The special formats for screenplays and teleplays, and how they differ, will be defined. In addition, students will receive realistic advice on how to go about bringing their scripts to the attention of agents and producers.

CRN 8097
PRFD D5957 Section 01
Tuesday 7:00PM-9:00PM
Tuition: \$179
Instructor: Stewart Bronfeld

8 Sessions
TRAD, Room TBA
Begins 9/14/2021

ESSENTIAL TECHNIQUES FOR JEWELRY MAKING

Come learn the ancient art of wire wrapping and basic beading techniques that open the door for creating intricate and beautiful jewelry designs! This course focuses on creating a strong foundation for the students and teaches some of the most essential skills of wire wrapping: making wire loops, clasps, bails and wrapping beads and stones. You will learn everything about wires, tools, beads and stones, and make 3 - 4 projects throughout the course including earrings, bracelets, pendants and/or necklaces. Required Materials: Students should bring to class the following tools and materials: Pliers (Round-nose pliers, Chain nose/Needle-nose pliers, Flat-nose pliers, Wire cutters, Nylon-jaw pliers, Bent-nose pliers), Artistic Copper or Brass Round Wires (18-gauge OR 20-gauge, 22-gauge, and 26-gauge OR 28-gauge) and stones or beads. These materials can be purchased from crafting stores such as Michaels, Jo-Ann, Hobby Lobby or online from Amazon.

CRN 8092 **4 Sessions**
SPIN D5331 Section 01 **TRAD, Room TBA**
Saturday 10:30AM-12:30PM **Begins 9/18/2021**
Tuition: \$149
No Class 10/9
Instructor: Kiran Somaya

ESTATE PLANNING

This session gives a basic introduction to estate planning and includes discussion of wills, trusts, federal and state estate taxes, as well as estate planning in both the probate and non-probate contexts. The goal is to familiarize students with the concepts, framework, and vocabulary of estate planning so that they can approach their own estate planning situations in an informed manner.

CRN 6289 **1 Session**
FIN D5006 Section 01 **TRAD, Room TBA**
Monday 7:00PM-9:00PM **10/18/2021**
Tuition: \$49
Instructor: Stephen B. Keogh, Esq

LONG-TERM CARE AND INCAPACITY PLANNING

Learn about planning for long-term care services and incapacity, with a special emphasis on home care and community-based services. This session will give an overview of long-term care programs, including Medicare, Medicaid and long-term care insurance, and will review the rules and programs available for receiving care at home, as well as skilled nursing facility care. The session also includes discussion of planning for incapacity, including living wills, health care proxies, and powers of attorney.

CRN 7471 **1 Session**
FIN D5010 Section 01 **TRAD, Room TBA**
Monday 7:00PM-9:00PM **10/25/2021**
Tuition: \$49
Instructor: Stephen B. Keogh, Esq

BEGINNER KNITTING

Come "sit 'n knit" and learn in a class that was created just for you - a beginner knitter! (Returning students welcome, and will work on individual projects.) You will learn basic stitches-knit, purl, garter, stockinette, how to increase and decrease, how to read a yarn label, and how to read a knitting pattern. The instructor will provide yarn and knitting needles to learn and practice with at home. We will discuss projects in the fourth class. Students can choose a hat, scarf, cowl, or maybe something else, as well as the color and type of yarn to use. If students choose a project, they are responsible for purchasing the materials needed. Students will begin the project in class and continue working on it at home.

CRN 8072 **6 Sessions**
SPIN D5509 Section 01 **TRAD, Room TBA**
Saturday 10:00AM-12:00PM **Begins 9/25/2021**
Tuition: \$109
Instructor: Andrea Dener

BLOGGING FOR BUSINESS OR PLEASURE

If you've ever wanted to create a blog to share your expertise or passion, then this class is for you. In this introductory workshop, you will learn the basics of blogging including selecting your content niche, your target market, establishing yourself as an expert, developing a content calendar, and securing followers and fans. Students should have a solid knowledge of the Internet, social media, and a passion to write! Jennifer Covello is an award-winning author who has been blogging for over ten years on a variety of topics, including small business marketing, parenting, and spirituality.

CRN 8060 **1 Session**
PRFD D5044 Section 01 **TRAD, Room TBA**
Thursday 7:00PM-9:00PM **10/14/2021**
Tuition: \$39
Instructor: Jennifer Covello, MBA

SEE TABLE OF CONTENTS FOR COURSE DELIVERY METHODS

including LRON live remote, OLCR online with limited campus requirement, HYBR online and on campus, TRAD on campus, and Online Asynchronous courses. See information about accessing student emails and class details.

INTRODUCTION TO GENEALOGY

This class is for those who are ready to take up the #2 hobby in the U.S. (second only to gardening) and to explore and record their family roots. Throughout the class, students will become familiar with the fundamentals of Genealogy research, documentary evidence, and the Genealogical Proof Standard. There will be specific instruction on finding and analyzing U.S. Census records; Birth, Marriage & Death records; U.S. Immigration records; U.S. military records; U.S. City Directories, and digitized newspapers that can be found online. Students must be computer and internet literate.

CRN 8071 **4 Sessions**
SPIN D5863 Section 01 **LRON**
Wednesday 6:30PM-8:30PM **Begins 10/6/2021**
Tuition: \$89
Instructor: Janeen Bjork

RETIRING ABROAD: WHAT YOU NEED TO KNOW

It is no longer a well-kept secret. More and more older Americans, for one reason or another, are heading for the tarmac and setting up their silver years nests overseas. Countries like Costa Rica, France, Colombia, Portugal, Mexico, Italy, and Dominican Republic are just a few of the countries with increasing expat populations. But, there are many considerations one must be aware of before packing those suitcases and taking to the skies. This course is designed to address key factors when planning to retire abroad. Financial planning, cost of living, retirement income stream, residency requirements, healthcare and personal safety, renting, and more. Come with an open mind and an adventurous heart. Explore the possibilities of true retirement.

CRN 8101 **4 Sessions**
SPIN D5009 Section 01 **LRON**
Saturday 9:30AM-11:30AM **Begins 9/18/2021**
Tuition: \$89
Instructor: Mervyn Edwards, M.S.



LIVING HAPPILY ABROAD

A change of scenery can sometimes present a whole new lease on life, allowing you to explore and experience unique lifestyles and to achieve your career and life goals. Like its sister program, "Retiring Abroad", this course explores living abroad—whether for the short, intermediate or long term—in countries such as Germany, Canada, Spain, South Africa, Sweden, Cayman Islands, Italy and/or Japan. But don't start packing just yet! There are some key factors to consider when deciding to start a new life abroad. This course is designed to address such factors, which could include job opportunities, financial planning, cost of living, residency requirements, health-care and personal safety, renting and more. Come with an open mind and an ambitious heart. Explore opportunities and the fascinating possibilities of living happily abroad. (At least one class session will be filmed on location.)

CRN 8073 **4 Sessions**
SPIN D5011 Section 01 **LRON**
Saturday 9:30AM-11:30AM **Begins 10/16/2021**
Tuition: \$89
Instructor: Mervyn Edwards, M.S.

INTRODUCTION TO PHILOSOPHY

**This course is also available as a Credit Division class. Prices may vary.*

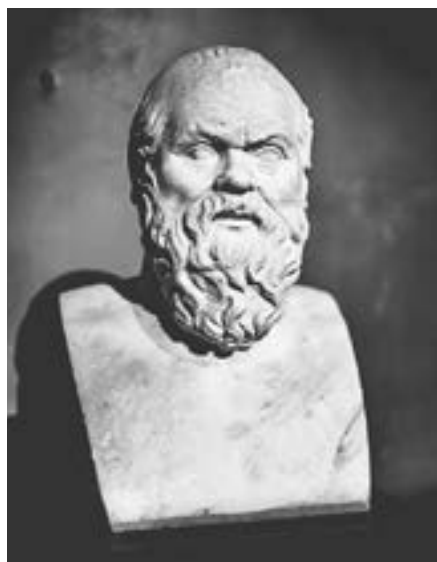
This course is an introduction to the basic themes of philosophy. It explores the nature of man, the universe in which we live, knowledge, language, the divine existence, and values. Students are encouraged to relate ideas from the great philosophers to their own thinking through Socratic dialogue and writing assignments.

CRN 7980 **14 Sessions**
PHIL D5007 Section 05B **Hybrid**
Tuesday 10:00AM-11:20AM **Begins 8/31/2021**
Tuition: \$599 **Text Add'l**
Instructor: Edward Grippe

CRN 8021 **14 Sessions**
PHIL D5007 Section 06B **LRON**
Wednesday 7:00PM-8:20PM **Begins 9/1/2021**
Tuition: \$599 **Text Add'l**
Instructor: Kathleen B. Jackson **No Class 11/24**

SEE TABLE OF CONTENTS FOR COURSE DELIVERY METHODS

including LRON live remote, OLCR online with limited campus requirement, HYBR online and on campus, TRAD on campus, and Online Asynchronous courses. See information about accessing student emails and class details.



WORLD RELIGIONS

**This course is also available as a Credit Division class. Prices may vary.*

Seven of the major religious traditions of the modern world are introduced: Hinduism, Buddhism, Judaism, Christianity, Islam, as well as Chinese and Japanese religious thought. The course explores the history of each tradition, its major ideas and its leading figures. It also covers the influence of these traditions in the world today.

CRN 7393 **Online**
PHIL D5609 Section 01B **Begins 8/26/2021**
Tuition: \$599 **Text Add'l**
Instructor: Christopher Paone

PUBLIC SPEAKING

**This course is also available as a Credit Division class. Prices may vary.*

The course introduces students to the communication techniques needed to organize and deliver oral messages in a public setting, with emphasis on extemporaneous speeches that inform, demonstrate and persuade. Basic communication theory, including reasoning patterns and logical fallacies, is covered.

Prerequisite: Eligibility for ENG 101

CRN 7984 **14 Sessions**
PRFD D5316 Section 12B **LRON**
Wednesday 7:00PM-9:55PM **Begins 9/1/2021**
Tuition: \$599
No Class 11/24
Instructor: Susan Seidell

CRN 7983 **28 Sessions**
PRFD D5316 Section 19B **TRAD, Room W101**
Tue/Thur 1:00PM-2:20PM **Begins 8/26/2021**
Tuition: \$599
No Class 10/19, 11/25
Instructor: Estelle Dattolo

ETHICS

**This course is also available as a Credit Division class. Prices may vary.*

This course introduces the student to the major philosophical theories about values. Topics include values based on the search for happiness, religion, economics and the material world, social and political structures and natural law. In addition, the last part of the course focuses on contemporary moral problems.

CRN 8090 **Online**
SPIN D5677 Section 01B **Begins 8/26/2021**
Tuition: \$599 **Text Add'l**
Instructor: Edward Grippe

INTRODUCTION TO ARCHAEOLOGY

**This course is also available as a Credit Division class. Prices may vary.*

This course provides an introduction to the tools, methods and theories used in archaeology as well as an overview of northeastern U.S. prehistory. Students receive pre-excavation training prior to their participation in the investigation of a local prehistoric archaeological site. The analysis of recovered materials and the interpretation of the site provides the basis for the writing of an archaeological site report.

CRN 7351 **28 Sessions**
SPIN D5664 Section 01B **TRAD, Room W240**
Tue/Thur 1:00PM-2:20PM **Begins 8/26/2021**
Tuition: \$599 **Text Add'l**
Instructor: Ernest Wiegand



Wellness, Fitness, & Sports

LEARN TO MEDITATE

This class offers a broad range of simple and effective exercises to calm the mind and get in touch with your inner self. This class includes breathing and concentration exercises, creative visualization and the use of music and mantras. This class will also provide an opportunity to develop one's own personal program of meditation. This will be held in a classroom setting. If you wish to sit on the floor, please bring a yoga mat and blanket to class.

CRN 8077 **4 Sessions**
LFST D5828 Section 01 **TRAD, Room TBA**
Thursday 7:00PM-8:00PM **Begins 9/9/2021**
Tuition: No Charge
Instructor: Sutushti Lang

YOGA

Designed for students new to yoga or with limited experience who want to work slowly and thoroughly. The sessions will teach you yoga postures to strengthen and increase your flexibility. You will learn how the breath works with your postures, making it much easier to develop to your potential. Emphasis will be on postures that will enhance the quality of your life. Students will leave class feeling stronger, toned, relaxed and energized. Wear fitness clothing and please bring a yoga mat and a towel to class.

CRN 5088 **12 Sessions**
RECR D5008 Section 01 **LRON**
Saturday 9:00AM-10:15AM **Begins 9/11/2021**
Tuition: \$180
No Class 11/27
Instructor: Sandra Adamczyk, A.S.

REIKI FIRST DEGREE WORKSHOP

This ancient Eastern healing technique uses light-touch healing to enhance mental, spiritual and physical well-being. Reiki means "universal life force energy," and this course teaches how to tap into and utilize this energy for stress reduction, relaxation/meditation and healing. Students will be able to give self-healing reiki with techniques taught in this class. To meet the social distance requirements, this class will be offered with reiki self-healing & reiki healing for others. The instructor will provide instructions and demonstrations, no touch of students. After completing the full day class, students will be Reiki first degree practitioners and will receive a certificate. Please bring a bag lunch.

CRN 8083 **1 Session**
RECR D5638 Section 01 **TRAD, Room TBA**
Saturday 9:00AM-4:50PM **10/9/2021**
Tuition: \$149 plus \$20 material fee payable to instructor.
Instructor: Gigi Benanti, B.A.



INTRODUCTION TO WELLNESS

**This course is also available as a Credit Division class. Prices may vary.*

This course is intended to explore general physiological concepts as they apply to physical fitness, nutrition, stress, and overall wellness throughout life. All students will be afforded an opportunity to assess and generate a personal health-fitness profile, identifying strengths and weaknesses associated with physical fitness, nutrition, weight management, and stress management. Behavior modification will be emphasized in this course as students learn to set realistic and achievable goals as they plan for safe methods of improving general wellness.

CRN 6768 **Online**
RECR D7129 Section 01B **Begins 8/26/2021**
Tuition: \$599 **Text Add 'l**
Instructor: Nicole Mendola

ABS AND LOWER BODY

**This course is also available as a Credit Division class. Prices may vary.*

This course is designed to target the mid-section of the body. Appropriate back care, posture, and abdominal exercises will be demonstrated and practiced. The student will be educated in basic concepts of abdominal training and will understand the benefits of strong abdominal and lower back muscles. Class will be 50% Asynchronous (prerecorded lecture) and 50% Synchronous (live virtual calls). There are no in-person meetings for this class.

CRN 7352 **21 Sessions**
RECR D5839 Section 01B **LRON**
Tue/Thur 10:30AM-11:20AM **Begins 9/7/2021**
Tuition: \$180
Instructor: Staff

PILATES MAT BASED

**This course is also available as a Credit Division class. Prices may vary.*

Developed in the 1920s by Joseph H. Pilates, this form of exercise combines the concept of strong body with strong mind. Mat Pilates will focus on core strength, stabilization, and proper breathing through various movements. The students will not only benefit physically from Pilates, they will also understand its basic theory and fundamentals. Class will 50% Asynchronous (prerecorded lecture) and 50% Synchronous (live virtual calls). There are no in-person meetings for this class.

CRN 6492 **21 Sessions**
RECR D5007 Section 01B **LRON**
Tue/Thur 6:30PM-7:20PM **Begins 9/7/2021**
Tuition: \$180
Instructor: Joyce Generosa

BOOT CAMP

**This course is also available as a Credit Division class. Prices may vary.*

Boot Camp is a high-intensity activity patterned after military-style training using sports drills and calisthenics to develop cardiovascular fitness, muscular strength, endurance, and flexibility. Workouts will include core conditioning, circuit training, kickboxing, and other sports drills, and obstacle courses. Students will be exercising as individuals, with a partner, and in groups. While modifications will be demonstrated, this non-contact course is targeted toward intermediate and advanced levels of fitness. Class will be 50% Asynchronous (prerecorded lecture) and 50% Synchronous (live virtual calls). There are no in-person meetings for this class.

CRN 7371 **21 Sessions**
RECR D7128 Section 01B **LRON**
Tue/Thur 12:00PM-12:50PM **Begins 9/7/2021**
Tuition: \$180
Instructor: Staff

DANCE ACROSS THE WORLD

**This course is also available as a Credit Division class. Prices may vary.*

This course is perfect for learning all of the major Ballroom and Latin dances, some of which are the slow smooth Fox Trot and Waltz to the fiery and energetic Salsa and Merengue! Students will learn the history of each dance, basic patterns, and how to execute them on the dance floor. Students will also begin to recognize the dance music when they hear it. These dances are a great form of exercise and excellent for developing grace, balance, and confidence not only on the dance floor but in everyday life! Class will be 50% Asynchronous (prerecorded lecture) and 50% Synchronous (live virtual calls). There are no in-person meetings for this class.

CRN 7507 **11 Sessions**
RECR D5014 Section 01B **LRON**
Thursday 3:00PM-4:20PM **Begins 9/9/2021**
Tuition: \$180
Instructor: Kristie Entwistle

STRENGTH & TONE

**This course is also available as a Credit Division class. Prices may vary.*

Strength and Tone is a challenging course designed to build muscular strength and endurance in a non-traditional way. This course will teach the student how to use alternate types of resistance tools such as medicine balls, resistance cords, etc. Through this course, the student will understand the fundamentals of alternate resistance programs and will be able to develop training protocols for themselves. Class will be 100% on ground.

CRN 7778 **21 Sessions**
RECR D7127 Section 01B **TRAD, NCC W005**
Mon/Wed 10:00AM-10:50AM **Begins 9/8/2021**
Tuition: \$180
Instructor: Suzanne Leonard

YOGA

**This course is also available as a Credit Division class. Prices may vary.*

This 6,000 year old ancient practice will teach the student the true meaning of union by combining physical, mental, and spiritual states of wellness. The course is designed to provide the history of yoga, its theory and benefits, and afford the student an opportunity to experience this art first hand. Class will be 50% Asynchronous (prerecorded lecture) and 50% Synchronous (live virtual calls). There are no in-person meetings for this class.

CRN 7779 **21 Sessions**
RECR D7125 Section 01B **LRON**
Tue/Thur 5:30PM-6:20PM **Begins 9/7/2021**
Tuition: \$180
Instructor: Joyce Generosa



ZUMBA

**This course is also available as a Credit Division class. Prices may vary.*

This course provides an introduction to the Latin dance-based fitness program that combines a moderate-intensity aerobic workout with a party atmosphere. Students will learn simple dance moves to a variety of international music and how they can be structured into a challenging exercise routine. What constitutes cardio-respiratory fitness and its values to the individual will be discussed. Class will be 50% Asynchronous (prerecorded lecture) and 50% Synchronous (live virtual calls). There are no in-person meetings for this class.

CRN 7780 **21 Sessions**
RECR D5832 Section 01B **LRON**
Mon/Wed 2:30PM-3:20PM **Begins 9/8/2021**
Tuition: \$180
Instructor: Suzanne Leonard



ALERTS via NCC Student NetID Email

Students are required to check their NCC NetID email regularly. Class details and alerts of campus closure and classes moving online, will be sent to this email address. See page 20 of this catalog for instructions on accessing your NetID email. Students will be issued an NCC ID # (NetID) upon registration.

Boating

COMBINATION SAFE BOATING & PERSONAL WATERCRAFT SAFETY CERTIFICATION

A complete basic safe boating certification course taught in one (eight hour) day. Successful completion will allow the student to obtain a Connecticut Certificate of Personal Watercraft Operation, which enables them to operate recreational vessels up to 65 feet in length, including jet skis. This easy to understand classroom format is designed for students age 12 and over. PRIOR TO TAKING THIS CLASS, each student should create an account online at www.ct.gov/deep, then click "Purchase a Hunting/Fishing License" and click the START button. Create an account if you don't already have one, and then print the page that includes your Conservation ID number and bring it to class. Once we have entered your score in the DEEP system you will use your account to purchase and print the certificate after the class. Students should bring a pen or pencil to class..

CRN 8078 **1 Session**
BOAT D5572 Section 01 **TRAD, Room TBA**
Saturday 9:00AM-5:00PM **9/11/2021**
Tuition: \$99

CRN 8079 **1 Session**
BOAT D5572 Section 02 **TRAD, Room TBA**
Saturday 9:00AM-5:00PM **10/2/2021**
Tuition: \$99
Instructor: Current Boating Education

Credit Offerings

At NCC, we also offer Associate degree and credit-bearing Certificate programs to prepare you for further education and a rewarding career. You can use your Associate degree as a career credential or continue your studies toward a Bachelor's degree. In fact, many of our graduates do transfer as a junior to a four-year college or university, greatly reducing the overall cost of their college education.

For more information about credit enrollment, call (203) 857-7060 or visit www.norwalk.edu.



Associate Degrees (60-65 Credits)

Allied Health

Medical Office Management
- Administrative
- Clinical
Nursing
Physical Therapist Assistant
Respiratory Care

Art, Architecture & Design

Architectural Engineering
Technology
Construction Technology
Design for the Web
Fine Arts
Graphic Design
Interior Design
Studio Art

Business

Accounting
Business Administration
Finance
Legal Assistant
Management
Marketing

Communication Arts

Film & Television Production
Journalism
Media Studies

Computer Science

Computer Science
Web Development

Education & Social Science

Criminal Justice
Early Childhood Education
Exercise Science
Human Services

Engineering

Engineering Science
Technological Studies

General Studies

Honors Program

Hospitality Management

Culinary Arts Option
Hotel Option
Restaurant Option

Liberal Arts & Sciences

Liberal Arts Transfer
Mathematics & Science
Psychology
Teaching Career Pathway

Veterinary Technology

Degree Certificates (20-35 Credits)

Allied Health

Health Careers Pathways
Medical Assistant
Medical Office Specialist

Art, Architecture & Design

Graphic Design

Business

Accounting
Culinary Arts
Legal Assistant

Communication Arts

Digital Journalism
Film & Television Production

Computer Science

Networking
Relational Database
Smartphone App Development
Web Developer

Early Childhood Education

Administrative Option
Education Option
Infant/Toddler

Engineering

Computer Aided Design

English as a Second Language

CSCU's Transfer Tickets

Connecticut State Colleges and Universities' (CSCU's) Transfer Tickets are new degree programs providing pathways for Connecticut community college students to complete degree programs that transfer to Connecticut State Universities and Charter Oak College without either losing any other credits or being required to take extra credits in order to complete a bachelor's degree in that same discipline.

Pathway Transfer Degree: Art Studies
Pathway Transfer Degree: Biology Studies
Pathway Transfer Degree: Business Studies
Pathway Transfer Degree: Chemistry Studies
Pathway Transfer Degree: Communication Studies
Pathway Transfer Degree: Criminology Studies
Pathway Transfer Degree: Early Childhood TC Studies
Pathway Transfer Degree: English Studies
Pathway Transfer Degree: Exercise Science Studies
Pathway Transfer Degree: French Studies

Pathway Transfer Degree: German Studies
Pathway Transfer Degree: History Studies
Pathway Transfer Degree: Italian Studies
Pathway Transfer Degree: Mathematics Studies
Pathway Transfer Degree: Physics Studies
Pathway Transfer Degree: Political Science Studies
Pathway Transfer Degree: Psychology Studies
Pathway Transfer Degree: Social Work Studies
Pathway Transfer Degree: Sociology Studies
Pathway Transfer Degree: Spanish Studies

Details can be obtained at the Transfer Ticket Degree Navigator.

More programs may be added; please check the website for more information: <http://www.ct.edu/transfer>.

Pathways to Credit

"Blended" Classes for Non-Credit Students

Are you considering taking college classes toward a degree but hesitate to take the next step? If yes, consider taking a "Blended" class (see list at right). Blended classes offer non-credit students the opportunity to experience, firsthand, what a Credit Division class entails and are an ideal way to begin a pathway to pursue a college certificate or degree program.

Blended classes have a limited number of seats available for continuing education/non-credit students. Upon successful completion of a Blended class, if eligible, a student may apply to "transfer" the class for college credit. Prices and prerequisites may apply.

Please call (203) 857-7080 for details.



EARLY CHILDHOOD EDUCATION

Administration and Supervision of Early Childhood Programs (page 8)
Science and Math for Children
The Exceptional Learner/Children with Special Needs (page 8)
Infant Toddler Growth & Development (page 8)

COMPUTER SCIENCE

Programming Mobile Devices I (page 16)
Web Development & Design I
XML for World Wide Web (page 16)
Introduction to Programming (page 16)
Graphic Design (page 18)

BUSINESS AND LIBERAL ARTS

Introduction to Philosophy (page 28)
Acting (page 26)
Piano I (page 25)
Introduction to Archaeology (page 28)
Introduction to Business (page 10)
Entrepreneurship (page 11)
Digital Photo (page 26)
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Rock & Roll History & Appreciation (page 25)
Public Speaking (page 28)
World Religions (page 28)

CULINARY ARTS

Baking and Pastry Arts I (page 21)
Food Safety Certification (page 21)
Principles of Food Prep (page 21)

MEDICAL BILLING AND REIMBURSEMENT

Medical Coding (page 4)
Medical Ethics (page 6)
Medical Insurance & Billing (page 4)
Medical Terminology (page 4)

ENGINEERING AND DESIGN

CAD Mechanical AutoCAD (page 17)
Graphic Design I: Skills and Principles
Two-Dimensional Design
Revit-3D Software (page 17)
Architectural CAD (page 17)

Note: Classes offered in the Fall semester are indicated with page numbers for this catalog. Remaining classes will be offered in the Fall or Spring semesters.

English as a Second Language

Fall 2021 classes begin Thursday, August 26th

Register now to get the class/time you want!

Contact: ESL Non-Credit Advisor Denise Daych, DDaych@norwalk.edu

New Students:

- New ESL students need to complete an NCC Application (free) and take an ESL Placement Test.
- To make an advising appointment, visit norwalk.edu/academics/esl/virtual-registrations/
- High school graduates and intermediate to advanced English language learners contact Hannah Moeckel-Rieke: HMoeckel-Rieke@norwalk.edu
- Get the application at norwalk.edu/admissions/ or in the Admissions Office, East Campus.
- For online application and ESL Placement Test information, visit norwalk.edu/future_students.
- Au Pairs contact Denise Daych, DDaych@norwalk.edu

ESL Non-Credit - Basic

CRN	Course	Section	Course Title	Dates	Days	Time	Cost	Location
LEVEL 10								
7409	ESL D5010	02N	ESL for Beginners 10	9/11-12/11	Saturday	9:00AM-1:30PM	\$399	*LRON
LEVEL 10 AND 20								
7410	ESL D5020	01N	Reading/Writing 20	9/9-12/9	Tuesday Thursday	9:00AM-11:15AM	\$399	*TRAD
7411	ESL D5020	02N	Reading/Writing 20	9/8-12/20	Monday Wednesday	8:00PM-9:50PM	\$399	TRAD
7414	ESL D5025	02N	Grammar 25	9/8-12/8	Monday Wednesday	5:30PM-7:45PM	\$399	LRON
7832	ESL D5051	01N	Grammar 25/35	9/11-12/11	Saturday	9:00AM-1:30PM	\$399	LRON
7435	ESL D5026	01N	Conversation Circles 26/36	9/10-12/10	Friday	9:00AM-1:30PM	\$399	TRAD
7436	ESL D5026	02N	Conversation Circles 26/36	9/9-12/21	Tuesday Thursday	8:00PM-9:50PM	\$399	LRON
7784	ESL D5026	03N	Conversation Circles 26/36 <i>Not F1 - Starts Late on September 30</i>	9/30-11/23	Tuesday Thursday	7:30PM-9:50PM	\$259	TRAD
LEVEL 30								
7415	ESL D5030	01N	Reading/Writing 30	9/8-12/20	Monday Wednesday	8:00PM-9:50PM	\$399	LRON
7416	ESL D5030	02N	Reading/Writing 30	9/8-12/8	Monday Wednesday	9:00AM-11:15AM	\$399	TRAD
7417	ESL D5030	03N	Reading/Writing 30	9/9-12/9	Tuesday Thursday	5:30PM-7:45PM	\$399	TRAD
7420	ESL D5035	02N	Grammar 35	9/8-12/8	Monday Wednesday	5:30PM-7:45PM	\$399	LRON
7832	ESL D5051	01N	Grammar 25/35	9/11-12/11	Saturday	9:00AM-1:30PM	\$399	LRON
7435	ESL D5026	01N	Conversation Circles 26/36	9/10-12/10	Friday	9:00AM-1:30PM	\$399	TRAD
7436	ESL D5026	02N	Conversation Circles 26/36	9/9-12/21	Tuesday Thursday	8:00PM-9:50PM	\$399	LRON
7784	ESL D5026	03N	Conversation Circles 26/36 <i>Not F1 - Starts Late on September 30</i>	9/30-11/23	Tuesday Thursday	7:30PM-9:50PM	\$259	TRAD

TRAD = Traditional Face-to-face, in-person at NCC. Class will meet at the NCC campus on the days/times listed. The room will be on the NCC website on "Course Search."

LRON = LIVE Online - Class will meet LIVE Online on the days and times listed on the schedule. Students need a device with a camera. Best to use a computer with a camera. Classes will also use Blackboard, a class website.

CRN	Course	Section	Course Title	Dates	Days	Time	Cost	Location
LEVEL 40								
7423	ESL D5040	01N	Reading/Writing 40	9/8-12/8	Monday Wednesday	5:30PM-7:45PM	\$399	LRON
7424	ESL D5040	02N	Reading/Writing 40	9/8-12/8	Monday Wednesday	9:00AM-11:15AM	\$399	TRAD
7425	ESL D5040	03N	Reading/Writing 40	9/8-12/20	Monday Wednesday	8:00PM-9:50PM	\$399	LRON
7995	ESL D5045	01N	Grammar 45	9/9-12/9	Tuesday Thursday	5:30PM-7:45PM	\$399	LRON
7997	ESL D5046	01N	Speaking/Listening 44/54 EDO*	9/8-12/8	Monday Wednesday	5:30PM-7:45PM	\$459	LRON
7963	ESL D5061	01N	Writing/Grammar on Computer 61	9/9-12/9	Tuesday Thursday	9:00AM-11:15AM	\$259	TRAD
7831	ESL D5061	02N	Writing/Grammar on Computer 61	9/9-12/9	Tuesday Thursday	5:30PM-7:45PM	\$399	LRON
8104	ESL D5061	03N	Writing/Grammar on Computer 61	9/9-12/21	Tuesday Thursday	8:00PM-9:50PM	\$399	TRAD
7554	ESL D5061	04N	Writing/Grammar on Computer 61	9/11-12/11	Saturday	9:00AM-1:30PM	\$399	LRON
LEVEL 50								
7437	ESL D5050	01N	Reading/Writing 50	9/8-12/8	Monday Wednesday	9:00AM-11:15AM	\$399	LRON
7438	ESL D5050	02N	Reading/Writing 50	9/8-12/20	Monday Wednesday	8:00PM-9:50PM	\$399	LRON
7439	ESL D5050	03N	Reading/Writing 50	9/9-12/9	Tuesday Thursday	5:30PM-7:45PM	\$399	TRAD
7442	ESL D5055	02N	Grammar 55	9/9-12/21	Tuesday Thursday	8:00PM-9:50PM	\$399	LRON
7997	ESL D5046	01N	Speaking/Listening 44/54 EDO*	9/8-12/8	Monday Wednesday	5:30PM-7:45PM	\$459	LRON
7963	ESL D5061	01N	Writing/Grammar on Computer 61	9/9-12/9	Tuesday Thursday	9:00AM-11:15AM	\$399	TRAD
7831	ESL D5061	02N	Writing/Grammar on Computer 61	9/9-12/9	Tuesday Thursday	5:30PM-7:45PM	\$399	LRON
8104	ESL D5061	03N	Writing/Grammar on Computer 61	9/9-12/21	Tuesday Thursday	8:00PM-9:50PM	\$399	TRAD
7554	ESL D5061	04N	Writing/Grammar on Computer 61	9/11-12/11	Saturday	9:00AM-1:30PM	\$399	LRON
LEVEL 40, 50, 60 AND UP								
7446	ESL D5067	01N	Business for ESL 67	9/8-12/15	Wednesday	7:00PM-9:50PM	\$299	LRON
8105	ESL D5067	02N	Business for ESL 67	9/13-12/13	Monday	7:00PM-9:50PM	\$299	TRAD
7448	ESL D5076	01N	Conversation Circles 76	9/10-12/10	Friday	9:00AM-1:30PM	\$399	TRAD
7449	ESL D5076	02N	Conversation Circles 76	9/9-12/21	Tuesday Thursday	8:00PM-9:50PM	\$399	LRON
7789	ESL D5076	03N	Conversation Circles 76 <i>Starts Late on September 30</i>	9/30-11/23	Tuesday Thursday	7:30PM-9:50PM	\$259	TRAD
LEVELS 132 & UP								
7451	ESL D5078	01N	Reading Circles 78 <i>Starts Late</i>	9/30-12/14	Tuesday Thursday	8:00PM-9:50PM	\$299	LRON
7452	ESL D5078	02N	Reading Circles 78 <i>Starts Late</i>	9/29-12/1	Monday Wednesday	9:30AM-11:50AM	\$299	LRON
7469	ESL D5079	01N	TOEFL Preparation 79	9/11-12/11	Saturday	9:00AM-1:30PM	\$399	LRON

EDO* - No book, price includes internet book

ESL Credit

CRN	Course	Section	Course Title	Credit	Days	Time	Location	Instructor
3362 4436	ESL 022 ESL 5070	01B	Reading/Writing II* or as Non-credit blended for \$959	6 -	Monday	10:00AM-12:50PM 10:00AM-12:50PM ONLINE LAB	LRON LRON ONLINE	Key, W.
7947 4194	ESL 022 ESL 5070	02B	Reading/Writing II* 9/13-12/15 HYBRID or as Non-credit blended for \$959	6 -	Monday Wednesday	ONLINE LAB 6:30PM-9:25PM 6:30PM-9:25PM	ONLINE Room TBA LRON	Hickey
3363 4437	ESL 022 ESL 5070	04B	Reading/Writing II* or as Non-credit blended for \$959	6 -	Tuesday & Thursday	6:00PM-8:55PM 6:00PM-8:55PM ONLINE LAB	LRON LRON ONLINE	Heath
3685 4196	ESL 025 ESL 5075	01B	Grammar II 9/13-12/15 or as Non-credit blended for \$959	3 -	Friday	9:00AM-12:10PM	LRON	Key, R
3365 4439	ESL 025 ESL 5075	02B 02B	Grammar II 9/13-12/15 or as Non-credit blended for \$959	3 -	Saturday	9:30AM-12:55PM	LRON	Daych
7687 7790	ESL 027 ESL 5072	02B 03B	Oral Communications II 9/13-12/15 or as Non-credit blended for \$959	3 -	Monday Wednesday	6:00PM-7:40PM 6:00PM-7:40PM	LRON LRON	Cooney
7615 7616	ESL 027 ESL 5072	01B	Oral Communications II 9/13-12/15 or as Non-credit blended for \$959	3 -	Tuesday Thursday	7:00PM-8:40PM 7:00PM-8:40PM	LRON LRON	Cooney
7066 7067	ESL 132 ESL 5080	02B	Reading/Writing III* or as Non-credit blended for \$959	6 -	Tuesday Thursday	ONLINE LAB 6:30PM-9:25PM 6:30PM-9:25PM	ONLINE LRON LRON	Gill
7951 4197	ESL 132 ESL 5080	03B	Reading/Writing III* 9/13-12/15 or as Non-credit blended for \$959	6 -	Monday Wednesday	6:30PM-9:25PM 6:30PM-9:25PM ONLINE LAB	LRON LRON ONLINE	Schneider
7610 7611	ESL 132 ESL 5080	05B	Reading/Writing III* 9/13-12/15 HYBRID or as Non-credit blended for \$959	6 -	Tuesday Thursday	9:30AM-12:25PM 9:30AM-12:25PM ONLINE LAB	Room TBA LRON ONLINE	Cassidy
7354 7358	ESL 132 ESL 5080	04B	Reading/Writing III ACE Program HYBRID or as Non-credit blended for \$959	6 -	Monday Tuesday Wednesday Thursday	11:30AM-2:30PM 11:30AM-2:30PM 11:30AM-2:30PM 11:30AM-2:30PM ONLINE	Room TBA LRON Room TBA LRON ONLINE LAB	Key
6965 7397	ESL 135 ESL 5080	01B	Grammar 9/9-11/19 10 weeks or as Non-credit blended for \$479	3 -	Friday	9:00AM-12:10PM	Room TBA	Fresenmeyer
7691 7791	ESL 135 ESL 5080	02B	Grammar III or as Non-credit blended for \$479	6 -	ONLINE	ONLINE	ONLINE	Jusino
3778 4748	ESL 142 ESL 5090	01B	Reading/Writing IV* or as Non-credit blended for \$959 Late start	6 -	Monday & Wednesday	9:30AM-12:25PM 9:30AM-12:25PM ONLINE LAB	LRON LRON ONLINE	Key, W
3371 4570	ESL 142 ESL 5090	03B	Reading/Writing IV* or as Non-credit blended for \$959	6 -	Monday & Wednesday	6:00AM-8:50PM ONLINE LAB 6:00AM-8:50PM	LRON ONLINE LRON	Teicher
7405 4747	ESL 142 ESL 5090	05B	Reading/Writing IV* 9/13-12/15 or as Non-credit blended for \$959	6 -	Tuesday Thursday	6:00AM-8:55PM 6:30AM-8:55PM ONLINE LAB	LRON LRON ONLINE	Bowes-Marek, J
7355 7359	ESL 142 ESL 5090	04B	Reading/Writing IV* ACE Program HYBRID or as Non-credit blended for \$959	6 -	Monday Tuesday Wednesday Thursday	11:30AM-2:30PM 11:30AM-2:30PM 11:30AM-2:30PM 11:30AM-2:30PM ONLINE	Room TBA LRON Room TBA LRON ONLINE LAB	Key, R
6478 6479	ESL 145 ESL 5071	01B	Grammar IV 9/13-12/15 or as Non-credit blended for \$479	3 -	ONLINE	ONLINE	ONLINE	Giambrone
3850 4463	ESL 145 ESL5071	02B	Grammar IV 9/13-12/15 or as Non-credit blended for \$479	3 -	Friday	9:00AM-12:40PM	LRON	Popescu

ESL Credit

CRN	Course	Section	Course Title	Credit	Days	Time	Location	Instructor
6717 6718	ESL149 ESL5097	01B	ESL Pronunciation Workshop or as Non-credit blended for \$479	3 -	ONLINE	ONLINE	ONLINE	Tynes
3375 5911	ESL152 ESL5091	1B 01B	Reading/Writing V or as Non-credit blended for \$875	6 -	Tuesday Thursday	9:30AM-12:25PM 9:30AM-12:25PM	LRON LRON	Burkhardt
3373 5909	ESL152 ESL5091	2B	Reading/Writing V or as Non-credit blended for \$875	6 -	Monday Wednesday	6:00PM-8:50PM 6:00PM-8:50PM	LRON LRON	staff
3374 ????	ESL152 ESL5091	03B	Reading/Writing V or as Non-credit blended for \$875	6 -	Tuesday Thursday	6:00PM-9:00PM 6:00PM-9:00PM	LRON LRON	Cody, A
7398 ????	ESL152 ESL5091	05B 01B	Reading/Writing V HYBRID or as Non-credit blended for \$875	6 -	Monday Wednesday	9:30AM-12:25PM 9:30AM-12:25PM	Room TBA LRON	Burkhardt
5844 5917	ESL 155 ESL 5096	01B	Grammar V or as Non-credit blended for \$479	3 -	ONLINE	ONLINE	ONLINE	staff
7618 7619	ESL 155 ESL 5096	02B	Grammar V 9/9-11/19 or as Non-credit blended for \$479	3 -	Thursday	6:00PM-9:10PM	LRON	staff
6405 6406	ESL 157 ESL 5095	02B	Oral Communication V or as Non-credit blended for \$479	3 -	Friday	9:00AM-11:55AM	LRON	Hausman
7765 7357	ESL 170 ESL 5970	01P 01B	ESL Grammar & Style Work 9/13-12/15 or as Non-credit blended for \$479	3 -	Thursday	6:00PM-8:50PM	LRON	staff
3377	ESL 192	01	ESL Writing Workshop	4	Monday Wednesday	7:00PM-8:50PM 7:00PM-8:50PM	LRON LRON	Latting
3378	ESL 192	02	ESL Writing Workshop	4	Tuesday	10:00AM-11:50AM ONLINE	LRON ONLINE	Machado
3379	ESL 192	03	ESL Writing Workshop	4	Monday Wednesday	9:00AM-10:50AM 9:00AM-10:50AM	LRON LRON	staff
4245	ESL 192	04	ESL Writing Workshop	4	Tuesday Thursday	7:00PM-8:50PM 7:00PM-8:50PM	LRON LRON	McClure
7395	ESL 192	5P	ESL Writing Workshop	4	Tuesday Thursday	10:00AM-11:50AM 10:00AM-11:50AM	Room TBA LRON	Moeckel- Rieke
7763 7834	ESL 250 ESL5060	01B	TESOL Methodology 9/9-11/19 or as Non-credit blended for \$479	3 -	ONLINE	ONLINE 10 weeks	ONLINE	Hausman

For ESL Credit Classes contact Hannah Moeckel-Rieke: HMoeckel-Rieke@Norwalk.edu
 Au Pairs contact Denise Daych: Ddaych@Norwalk.edu

Accelerated ESL Sequence (ACE)

LEVELS 132 & 142

FYE 102 - College Forum, CSA 105 - Intro to Software Applications, 132 Reading/Writing III & 142 Reading/Writing IV

	Monday	Tuesday	Wednesday	Thursday
8:30AM-11:00AM		FYE 102 Check Blackboard work online	ESL Lab Online	CSA 105 8:30AM-9:50AM Live Online
11:30AM-2:30PM	Reading/Writing III/IV 11:30AM-2:30PM On Ground	Reading/Writing III/IV 1:00AM-2:50PM Live Online	Reading/Writing III/IV 11:30AM-2:30PM Live Online	Check Blackboard work online

CRN	Course	Section	Credit	Course Title	Dates	Days	Time	Cost	Location	Instructor
3398	COL 100	02	1	College Forum	7 weeks only	Tuesday	9:00AM-11:20AM		LRON	Cassidy
7168	CSA 105	24	3	Intro to Software Applications		Thursday	8:30AM-9:50AM		LRON	Key, W.
7354 7358	ESL 132 ESL 5080	06B	6	Reading/Writing III or as Non-credit blended for \$959		Monday Tuesday Wednesday Wednesday Thursday	11:30AM-2:30PM 11:30AM-2:30PM 11:30AM-2:30PM 11:30AM-2:30PM ONLINE	\$959	ROOM TBA LRON ROOM TBA LRON ONLINE	Key, R
7355 7359	ESL 142 ESL 5090	05B	6	Reading/Writing IV or as Non-credit blended for \$959		Monday Tuesday Wednesday Wednesday Thursday	11:30AM-2:30PM 11:30AM-2:30PM 11:30AM-2:30PM 11:30AM-2:30PM ONLINE	\$959	ROOM TBA LRON ROOM TBA LRON ONLINE	Key, R

LEVELS 152 & 192

HIS 102 - Western Civilization, COM 173 - Public Speaking, 152 Reading/Writing V & 192 ESL Writing Workshop

	Monday	Tuesday	Wednesday	Thursday
9:00AM-12:25PM	Reading/Writing V Credit and Non-Credit 9:30AM-12:25PM Live Online	ESL Writing Workshop 10:00AM-10:50AM On Ground	Reading/Writing V Credit and Non-Credit 9:30AM-12:25PM Live Online	ESL Writing Workshop 10:00AM-11:50AM Live Online
1:00PM-2:20PM	COM 173 1:00PM-2:20PM Live Online	HIS 102 Online	COM 173 1:00PM-2:20PM Live Online	HIS 102 Online

CRN	Course	Section	Credit	Course Title	Dates	Days	Time	Cost	Location	Instructor
7398 ????	ESL 152 ESL 5091	05P	6	Reading/Writing V or as Non-credit blended for \$959		Monday Wednesday	9:30AM-12:25PM and ONLINE	\$959	Room TBA ONLINE	Burkhardt
7395	ESL 192	5P	4	ESL Writing Workshop		Tuesday Thursday	10:00AM-11:50AM and ONLINE		Room TBA ONLINE	Moeckel- Rieke
7023	COM 173	07	3	Public Speaking		Monday Wednesday	1:00PM-2:20PM 1:00PM-2:20PM		LRON LRON	Seidel
3014	HIS 102	01	3	Western Civilization II		ONLINE	ONLINE		ONLINE	Lincoln

For ESL Credit Classes contact Hannah Moeckel-Rieke: HMoeckel-Rieke@Norwalk.edu



Descriptions of Specialized ESL Non-credit Courses

NEW STUDENTS:

You need to complete an NCC Application and the ESL Placement Test. (Both are free online). Complete the free Application Online soon: www.norwalk.edu>Admissions >Apply Online. For more information about English as a Second Language (ESL) classes, please make an appointment with an ESL Advisor. (The meeting can be face-to-face at NCC or LIVE Online).

NCC STUDENT ID NUMBER/ESL PLACEMENT TEST:

After you submit the free NCC Application online, NCC Admissions will send your NCC Student ID Number to you in about 3 – 7 days. When you have your NCC Student ID Number, you can take the ESL Placement Test (free online).

ESL ADVISOR AND REGISTRATION:

After the ESL Test, we will send you the ESL Placement Test results and your ESL level in 3–7 days. Then we will invite you to meet with an ESL Advisor to discuss questions, help you choose the class, and help you with the online registration and payment. You will need to set up your NET ID Password and your NCC Student Email Address to register, pay, and access the class Blackboard website. For technology help, contact the Helpdesk: <https://cscu.service-now.com/sp/> or call 860-723-0221 (Open 24/7).

*CLASS DELIVERY METHOD:

TRAD = Traditional Face-to-face, in-person at NCC. Class will meet at the NCC campus on the days/times listed. The room will be on the NCC website on “Course Search.”

LRON = LIVE Online - Class will meet LIVE Online on the days and times listed on the schedule. Students need a device with a camera. Best to use a computer with a camera. Classes will also use Blackboard, a class website.

AU PAIRS:

You may take ESL Non-credit or ESL Credit/ Blended classes for your “credits/hours.” See course descriptions and hours below. For questions, email: Denise Daych Ddaych@Norwalk.edu

DESCRIPTIONS OF SPECIALIZED ESL NON-CREDIT COURSES - Most will be Live Online (LRON) or Face-to-face.

CONVERSATION CIRCLES 26/36 (BASIC):

Choose Face-to-Face (In-person) or Live Online. This class is open to all ESL students. Practice speaking, listening, and vocabulary for basic, everyday conversation. Open to students in Levels 20 and 30.

Section 01N – 58 hours LIVE Online;
Section 02N – 58 hours LIVE Online;
Section 03N – 40 hours Face-to-face, In-person.

CONVERSATION CIRCLES 76 (INTERMEDIATE):

Choose Face-to-Face (In-person) or Live Online. This class is for Au Pairs and is open to all ESL students. Practice speaking, listening, pronunciation, and vocabulary for more interesting conversation. This is a fun, dynamic, interactive, informal conversation class. Open to students in Levels 40, 50, 60 and up. Section 01N – 58 hours LIVE Online;
Section 02N – 58 hours LIVE Online;
Section 03N – 40 hours Face-to-face, In-person.

BUSINESS FOR ESL STUDENTS I 67 (INTRODUCTION TO BUSINESS):

Choose Face-to-Face or Live Online. Business touches our everyday lives. Learn the fundamentals of what’s needed to succeed in business situations. Participate in dynamic, live online discussions while studying product development, managing people, and digital marketing and sales. Learn essential vocabulary. Practice communication skills by writing marketing plans, presenting company research, and solving business case studies. Explore the latest trends in corporate responsibility and fast-changing business news. Open to Levels 40, 50, 60 & up. Section 01 – 42 hours, Section 02 – 42 hours

READING CIRCLES 78: (HIGH INTERMEDIATE+):

Live Online. Read and discuss classic North American short stories to improve vocabulary, reading comprehension, speaking and listening. Practice some writing, grammar, and idioms. This is a dynamic, interactive class for higher-level students. Open to students in Levels 132 and up. Section 01N – 44 hours, Section 02N – 45 hours

TOEFL TEST PREPARATION

(HIGH INTERMEDIATE + ADVANCED):

Live Online. Prepare for the TOEFL exam (Test of English as a Foreign Language). This course will provide intermediate and advanced learners of English as a Second Language with techniques for taking this international exam. Learn strategies and tips for vocabulary acquisition, reading comprehension, grammar, speaking and listening, and writing an effective essay. The TOEFL exam is often required to enter a four-year college or university in the United States. It is not required for NCC. This is a high level, intense course with a lot of reading, writing, and homework. Open to Levels 132 & up, Section 01N – 58 hours

Courses for High School Students

BABYSITTING TRAINING AGES 11-15

Students will learn to care for children and babies and earn an American Red Cross babysitting certificate. Working with mannequins, they will learn safety rules, diapering, feeding, appropriate toys, and communication with parents. Students must attend BOTH sessions in order to be certified.

CRN 8080 **2 Sessions**
KIDS D5036 Section 01 **TRAD, Room TBA**
Saturday 9:00AM-12:30PM **Begins 10/9/2021**
Tuition: \$99
Instructor: Jeanne Yusko

TEENS AND MONEY: TEEN PERSONAL FINANCE GRADES 8-12

Welcome to The Real World! Do you want to learn about money and finances? We will discuss real world examples like buying a car and paying for college scenarios. Understand the choices you make and how they affect your financial future. Learn lifelong skills now for a lifetime of money management.

CRN 8081 **1 Session**
KIDS D5117 Section 01 **TRAD, Room TBA**
Saturday 9:30AM-11:30AM **10/2/2021**
Tuition: \$35
Instructor: Jill Russo Foster

Important reminders about our COLLEGE FOR KIDS program:

- Pre-registration is required.
- Please pack a snack for Saturday classes, please no peanuts or peanut products.
- Parents must accompany children to and from classes.
- Classes subject to cancellation due to low enrollment.
- QUESTIONS: Please call (203) 857-7080.

College for Kids

2021 FALL PROGRAM FOR GRADES 1-12

MaLiPing Chinese

This Saturday Mandarin class is an intensive learning experience in the Mandarin Chinese language. It is highly recommended that families have a familiarity with the language. The class use MaLiPing method and literature rich textbooks. The textbooks incorporate a large amount of Chinese culture and literature, which gives the children a chance to learn the language as well as Chinese heritage. Speaking and listening are practiced in the class environment. Adjusted for kids busy after-school schedules, the teaching focus is divided into steps: decoding, reading, and then writing and immersive in nature.

NEW Students: Students must be at least in 1st grade. New students entering grades 2-9th must check placement information at: <http://ctchineseschool.org/NewStudent.php>

All classes held on Saturdays from 1:30PM-3:30PM

MALIPING CHINESE-1ST GRADE

CRN 3818 **14 Sessions**
KIDS D5177 Section 01 **TRAD, Room TBA**
Saturday 1:30PM-3:30PM **Begins 9/11/2021**
Tuition: \$235
Instructor: Staff

MALIPING CHINESE-5TH GRADE

CRN 5097 **14 Sessions**
KIDS D5177 Section 05 **TRAD, Room TBA**
Saturday 1:30PM-3:30PM **Begins 9/11/2021**
Tuition: \$235
Instructor: Staff

MALIPING CHINESE-2ND GRADE

CRN 4019 **14 Sessions**
KIDS D5177 Section 02 **TRAD, Room TBA**
Saturday 1:30PM-3:30PM **Begins 9/11/2021**
Tuition: \$235
Instructor: Staff

MALIPING CHINESE-6TH GRADE

CRN 5427 **14 Sessions**
KIDS D5177 Section 06 **TRAD, Room TBA**
Saturday 1:30PM-3:30PM **Begins 9/11/2021**
Tuition: \$235
Instructor: Staff

MALIPING CHINESE-3RD GRADE

CRN 4251 **14 Sessions**
KIDS D5177 Section 03 **TRAD, Room TBA**
Saturday 1:30PM-3:30PM **Begins 9/11/2021**
Tuition: \$235
Instructor: Staff

MALIPING CHINESE-7TH GRADE

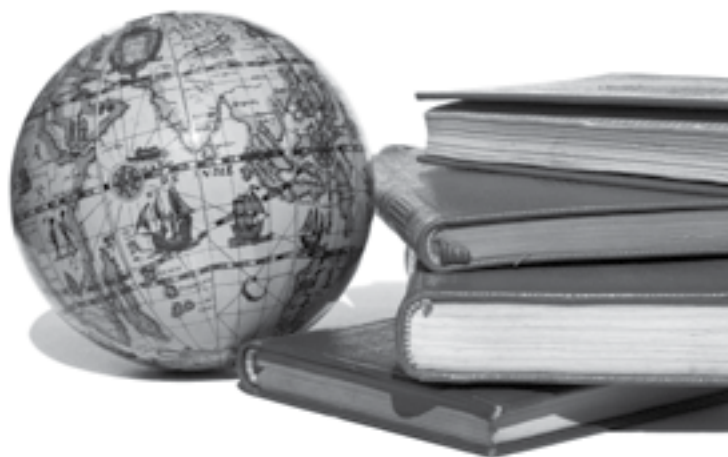
CRN 8054 **14 Sessions**
KIDS D5177 Section 07 **TRAD, Room TBA**
Saturday 1:30PM-3:30PM **Begins 9/11/2021**
Tuition: \$235
Instructor: Staff

MALIPING CHINESE-4TH GRADE

CRN 5966 **14 Sessions**
KIDS D5177 Section 04 **TRAD, Room TBA**
Saturday 1:30PM-3:30PM **Begins 9/11/2021**
Tuition: \$235
Instructor: Staff



Important Information for Fall 2021 Continuing Education Classes



ALERTS via NCC Student NetID Email

All NCC students have been issued an email address using their NCC NetID number (8 digit code) (e.g. xxxxxxxx@student.comnet.edu). Students are required to check their NCC NetID email regularly. Class details and alerts of campus closure and classes moving online, will be sent to this email address. To access your student NetID email address, visit: <https://norwalk.edu>, click the MyCommnet button at the top right, reset your password, click the red login button, then scroll to “Access College Email” using your NetID email (xxxxxxx@student.comnet.edu).

NCC COVID-19 REOPENING PLAN

For up-to-date information on the CSCU vaccine requirement, please refer to: ct.edu/covid19#faqs

In collaboration with the Department of Public Health, State of CT, and other local health authorities, we will be working together to ensure our campus remains healthy.

- Facemasks and social distancing are required of all employees and students while they are on campus.
- Students will need their student ID number and NCC email to access information about their class.
- The college will not be open to the general public and will limit the total number of entrances and exits on campus.
- Classrooms have been reorganized and offices serving students have been updated with plexiglass barriers to support social distancing.
- All employees, students, and visitors must sign-in each time they access campus. All visitors should plan to wear a college issued ID and must sign-out and submit “Contact Information” each time they are on campus.
- Class schedules have been adjusted to both physically distance classrooms, and furniture rearranged to reflect the current social distancing mandates.
- The cafeteria will only offer vending machine options, and the seating area will be closed.
- The library will be open for pickup at the main security desk only.
- The Wellness Center will remain closed.

REGISTRATION MUST BE RECEIVED 3 BUSINESS DAYS BEFORE CLASS BEGINS

COURSE DELIVERY METHODS

Students need their NCC ID number to access their NCC email to receive online class details.

Online - Course instruction is fully online via Blackboard and/or designated website(s).

LRON - Live online classes are held at specified times using Teams or WebEx.

OLCR - Online with Classroom Component.

HYBR - Balanced between online and in-class instruction and assessment.

TRAD - The class will meet on campus and will list a room number.

ORDER YOUR BOOKS ONLINE:

If you need books for your course(s), you can order online at norwalk-cc-shop.com and the NCC Bookstore will ship them directly to you. If you would like to go in person, the bookstore will be open:

Monday-Thursday 9:00AM-3:00PM

Friday 9:00AM-12:00PM

(203) 857-7239 to confirm hours and availability



TEXTBOOKS AVAILABLE ONLINE*

**WE ALSO HAVE THE COURSE
MATERIALS, SUPPLIES, TECH
AND ANYTHING ELSE YOU
MAY NEED TO GET THE TERM
STARTED. ORDER TODAY.**

College for Kids

Registration Form



Child's Name:	Child's Birth Date:
Parent:	Child's Age:
NCC Student ID Number (if returning student):	Grade:
Address:	
City/State/Zip:	
Home Phone:	Work Phone:
Cell Phone:	E-mail:
Emergency Contact:	Emergency Phone:
Who will pick up student?	
Name:	Phone:
Name:	Phone:

CRN: _____	Course Title: _____	Date: _____	Fee \$: _____
CRN: _____	Course Title: _____	Date: _____	Fee \$: _____
CRN: _____	Course Title: _____	Date: _____	Fee \$: _____
CRN: _____	Course Title: _____	Date: _____	Fee \$: _____
Parent's Signature: _____	Date: _____	Total \$: _____	

Medication & Emergencies: Medication cannot be administered by any employee of NCC. If a medical issue should arise, your child will be transported to the nearest hospital.

Photo Policy: NCC often takes or commissions photos and videotapes of students, faculty, staff, and campus visitors. These images are taken in classrooms, labs, study areas, as well as College events around the campus. NCC reserves the right to use the photographs/video clips as part of its publicity and marketing efforts. Students who enroll at NCC do so with the understanding that these photographs might include them and might be used in College publications, both printed and electronic, and for publicity. If you do not want your child photographed, contact Continuing Ed. at (203) 857-7080.

Refund Policy: College for Kids students must withdraw 24 hours prior to the class start date to receive a refund.

To register, complete and return this form with payment. Your cancelled check will be your receipt. All information is kept strictly confidential.

ONLINE: <https://norwalk.edu/ext/register>

BY MAIL: Mail completed form with payment to: NCC Records Office, 188 Richards Avenue, Norwalk, CT, 06854-1655

BY FAX: Fax this completed form to (203) 857-7388.

IN PERSON: Bring completed form to the Records Office, **Room E102**, East Campus, Mon-Thurs, 10:00am-4:30pm; Fri, 10:00am – 3:30pm

BY PHONE: Call (203) 857-7080, Mon-Fri, 10:00am-3:00pm.

PAYMENT: ☐ Check ☐ Money Order enclosed, payable to Norwalk Community College in the amount of \$_____.
Mail to **Norwalk Community College, Records Office, 188 Richards Avenue, Norwalk, CT 06854.**

Charge my: ☐ American Express ☐ Visa ☐ MasterCard ☐ Discover Card

Card #: _____ Expiration Date: _____ / _____ CSV: _____

Cardholder's Signature: _____

Continuing Education / Non-Credit Registration Form



Online

Fillable Form: <https://norwalk.edu/ce/reg>

Via Mycommnet: IF you have a banner ID number you can register on myCommNet
Directions for registering on myCommNet can be found here: <https://norwalk.edu/records/registration/>

In Person

Records Office, E102

By Mail

Make check or money order payable to NCC and mail to:

NCC Continuing Education
188 Richards Avenue, W102
Norwalk, CT 06854

Must be received 3 business days before class begins

By Phone

Call **(203) 857-7080**

You will be called back within 24 hours.

By Fax

(203) 857-7388

PLEASE CAREFULLY PRINT ALL INFORMATION REQUESTED BELOW:

Please check the semester for which you wish to register:

Fall

Spring

Summer

Year _____

Are you a veteran?

Yes

STUDENT ID # @ _ _ _ _ _

LEGAL LAST NAME (PLEASE PRINT)

LEGAL FIRST NAME

MI

FORMER NAME

PERMANENT ADDRESS

Check box if this is a new address

APT.

CITY

STATE

ZIP CODE

SOCIAL SECURITY NUMBER

BIRTH DATE: (MM/DD/YYYY)

()

()

HOME PHONE (include area code)

MOBILE PHONE (include area code)

EMAIL

CRN #	Subject & Course ID #	Section #	Course Title	Start Date

For ESL Students

ESL students need to complete the free online NCC Application and ESL Placement Test. Get the application at norwalk.edu/admissions/ or in the Admissions Office, East Campus. For ESL information, please contact Denise Daych at DDaych@norwalk.edu

The college reserves the right to cancel classes or limit class size. The semester Course Schedule is subject to change.

Refund Policy: A student who withdraws by the last BUSINESS DAY (24 hours) prior to the class start date is entitled to a full refund.

No refund will be made after the first class meeting of the course except in cases of: serious illness, call to active military duty, or other extenuating circumstances. Documentation will be required by the Division of Continuing Education to support the refund appeal.

In the case of an outbreak of the coronavirus or other illness, NCC reserves the right to adapt the format of any class to an entirely online/distance learning modality as public health conditions warrant. Such change will not result in any increase or decrease of tuition and fees.

PAYMENT IS DUE AT TIME OF REGISTRATION

I have read and understand the refund policy.

Student's Signature _____ Student's Printed Name _____ Date ____/____/____

CHARGE TO MY

Discover

MasterCard

Visa

American Express

Credit Card Number _____ Exp. Date ____/____/____ CSV: _____

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For Instructors' Bios, please visit
www.norwalk.edu/ce-wd

Resources

WIOA

Having difficulty finding employment? Need additional job skills training?

Funding is Available for Qualified Unemployed or Under-employed

Eligible individuals may be able to receive financial assistance toward a wide variety of career-oriented training classes and certificate programs.

- Certified Nurse Aide
- EMT Basic
- EKG Technician Certificate
- Phlebotomy Technician Specialist Certificate
- Real Estate Principles & Practices

For more information, call the American Jobs Center (AJC):
Stamford: (203) 353-1702 • Bridgeport: (203) 333-5129

Health Career_x Academy

In partnership with Workplace, Inc., The Southwestern Connecticut Health Career_x Academy offers free tuition, fees, books and more to qualifying long-term unemployed and low-income individuals. Training and support will guide students through both certificate and associate degree programs in the medical field. Build your pathway to a brighter future with the skills to do the job! Scholarships for eligible participants are offered in the following training programs:

Credit

- Medical Assistant
- Medical Office Management
- Medical Office Specialist
- Registered Nurse
- Respiratory Therapy Assistant

For more information, contact Joanne Renwick at jrenwick@norwalk.edu or 203-857-7346.

Non-Credit

- Certified Nursing Aid
- Dental Assistant
- Homemaker Companion
- EKG Technician
- Medical Billing and Reimbursement Specialist
- Medical Coding Certification
- Patient Care Technician
- Phlebotomy Technician

U-PASS? U-RIDE. FREE!

Announcing the New U-PASS CT

Riding buses and trains in Connecticut is now **FREE** for most students at participating U-Pass CT schools! The cost of the program is already included in your student fees, so all you need is your U-Pass CT and your valid student ID and you're on your way. Use yours TODAY!



At this time, the following Workforce Development Certificates are entitled to the U-Pass Program: **Bookkeeping, C.N.A., Dental Assistant Certificate, Homemaker Companion Certificate, Medical Coding Certificate, Physical Therapy Aide Certificate, Veterinary Assistant Certificate and CT Security Officer Certificate.**

Passes are available on the East Campus from Security Personnel at the Information Desk. A class schedule and student ID are REQUIRED to obtain the U-Pass.

For more details visit CTrides.com or email remigh@norwalk.edu



CTPathways

If you are receiving **SNAP** and not receiving money from Temporary Family Assistance (TFA), you may be eligible to receive a scholarship to participate in one of the SNAP Employment & Training programs offered at Norwalk.

For more information, please contact **Jenine Carlson** at jcarlson@norwalk.edu or (203) 857-7059 to see if there is a program that works for you!

Your opportunity to enroll in a free work training program!

The SNAP Employment
and Training Program

Connecticut Department
of Social Services

This institution is an equal opportunity provider

An invitation for anyone 50+

Lifetime Learners Institute (LLI) is an independent non-profit institute for lifelong learning, residing within Norwalk Community College. LLI offers non-credit educational programs for area residents age 50 and older. Daytime weekday courses in the arts, current events, literature, music and more are offered during the Spring, Summer, Fall and Winter terms.

For more information please visit www.Lifetimelearners.org
llearner@ncc.commnet.edu | (203) 857-3330



Certificate Completion Students who complete a certification program can request their certificate in the Continuing Education Office, room W102 or call 203-857-7080. In order to receive the certificate, students will have to successfully complete the required courses with a grade of C or better or P for Passing.

Would you like to teach a course for us?

Are you a born teacher? Do you have a talent, skill or interest that you would like to share with others? *If so, we would like to hear from you.*

To submit a course for review, please go to the following link and complete the online form:

<https://norwalk.edu/extended-studies/teaching-opportunities>

All courses submitted will be reviewed and assessed to meet market needs in Fairfield County.

Midge King: mking@norwalk.edu

G.I. Educational Benefit

The State of Connecticut has approved some Continuing Education courses for G.I. Educational Benefits. Please inquire at time of registration about course eligibility. Contact the NCC Records Office at (203) 857-7006 for complete information. CT State Tuition Waiver does not apply to Continuing Ed. courses.



Norwalk Community College

Continuing Education & Workforce Development

188 Richards Avenue

Norwalk, CT 06854

Nonprofit Org.
U.S. Postage
PAID
Permit No. 1100
White Plains, NY

LOOKING FOR A CAREER CHANGE, OR TO FINISH YOUR DEGREE?

Whether you're just starting out, going back to finish, or want to update your skillset, our flexible offerings in both **credit** and **non-credit** classes can help you achieve your educational goals.

For credit classes, visit [norwalk.edu/academics/course-search](https://www.norwalk.edu/academics/course-search)



*Fall 2021 credit classes
start August 26!*

Attend one of our Saturday in-person “**Enroll in a Day**” events held August 7 and 21, 10am - 2pm.

Or register online at
[norwalk.edu/records/virtual-
registration-appointments](https://www.norwalk.edu/records/virtual-registration-appointments)

www.norwalk.edu/ce-wd