

## **TEXTBOOK ASSISTANCE PROGRAM (TAP)**

Norwalk Community College has a limited amount of funds available to students who are facing financial hardships and cannot afford to rent or purchase their textbooks.

Students must submit a completed Textbook Assistance Application for the request to be considered.

Textbook assistance is provided based on the availability of funds.

### **Important Information**

- ✓ Students must have a current year FAFSA on file to determine Financial Need.
- ✓ Students must be registered for the semester in which they are requesting textbook assistance. Course registration will be verified after completion of a TAP application.
- ✓ Students may submit only one application each semester; the application may contain only textbooks required for the classes being taken that semester. Unfortunately, textbook assistance for a repeated course will not be approved.  
*NEW: Beginning Spring 2022, students will only be eligible to receive the award twice. We will not be looking at prior years, just moving forward to identify students that already received the award.*
- ✓ Applications will be available through the first two weeks of classes – or until funds are exhausted, whichever comes first.
- ✓ Students are required to write a statement (125-word minimum) to explain the financial barrier(s) preventing them from purchasing required books and to discuss how the book grant will help them achieve their educational goals.

If the application is approved, students can receive up to \$500 for textbooks (new, used, or rentals) at the Follett Bookstore on the East campus. Students can maximize their award by using the book rental option (the student is responsible for following all book rental program guidelines).

### **Other Textbook Resources**

The NCC Library provides access to textbooks, supplementary readings, video, audio, and other materials that have been placed on reserve by faculty. Students with a valid NCC ID may borrow reserve items to use inside the library for a two-hour period. Reserve items are non-circulating, which means they cannot be taken out of the library. *For more information visit the Library on the 1<sup>st</sup> floor of the East Campus or Call (203) - 857- 7360*

## FREQUENTLY ASKED QUESTIONS

### 1. Who can apply for Textbook Assistance?

Current students who do not have enough financial aid to cover the cost of their textbooks.

### 2. What can disqualify me from receiving Textbook Assistance?

GPA less than 2.0 (students must have a minimum GPA of 2.0 to qualify); a HOLD on account (you must clear any holds from your account in order to qualify); Sufficient financial aid (students who receive enough financial aid to cover textbooks are not eligible); Incomplete financial aid (your application cannot be evaluated until all financial aid has posted to your student account).

### 3. How will I know if I have been awarded Textbook Assistance?

An email will be sent to your NCC email address with information on your award and next steps. Students who do not qualify will receive an email with the reason for denial.

### 4. How much will I be awarded?

The amount awarded will depend on your out of pocket expenses for the semester (the cost of tuition, fees, and textbooks less financial aid that you have been awarded), as well as the cost of the textbooks that you will need for the semester. The maximum award per student will be \$500, and funds will be awarded on a first-come, first-served basis as funds are available.

### 5. What can I use my Textbook Funds for?

Required textbooks for your program (textbooks, workbooks, digital course materials, such as MyMathLab, and e-books). Funds cannot be used for supplies, apparel, food, or anything other than textbooks and the accompanying digital course materials. Funds have no cash value and may only be used in the NCC Bookstore.

### 6. I've been approved for Textbook Assistance... now what do I need to do?

Stop by the NCC Bookstore anytime during their business hours with your Student ID and a copy of your current semester schedule. Be sure to let the cashier know that you will be using a Textbook Scholarship to help pay for the books.

### 7. I applied for textbook assistance last semester – do I need to reapply for the upcoming semester?

Yes, you will have to repeat the application process each semester.

**NEW: Beginning Spring 2022, students will only be eligible to receive the award twice. We will not be looking at prior years, just moving forward to identify students that already received the award.**

### 8. What if I have questions or need help with my application?

For questions regarding textbook assistance requirements, please contact us at [deanofstudents@ncc.comment.edu](mailto:deanofstudents@ncc.comment.edu)

## Textbook Assistance Program Application

In order to qualify for Textbook Assistance, you must have a minimum GPA of 2.0 and be registered for the semester in which you are requesting textbook assistance. The application may contain only textbooks required for the classes being taken that semester. *Unfortunately, textbook assistance for a repeated course will not be approved.*

Your student account must be free of any HOLDS and you must have a completed FAFSA application on file. Students who receive enough financial aid to cover textbooks are not eligible.

The **maximum** award per student will be **\$500**. Funds will be awarded on a first-come, first-served basis depending on availability. Approvals will be sent directly to the NCC Bookstore and funds will be applied automatically at checkout.

*Please fill out and submit completed applications to: [Deanofstudents@ncc.commnet.edu](mailto:Deanofstudents@ncc.commnet.edu)*

Name:	Student ID: @	Semester:
College Email:		
Program of Study:		
Are you currently registered for the semester in which you are requesting textbook assistance?    Y    N		
Have you submitted you FAFSA application?    Y    N	Have you been awarded a Scholarship?    Y    N	
Which course(s) do you need Textbooks for?		
1. _____	2. _____	
3. _____	4. _____	
Students are required to write a statement (125-word minimum) to explain the financial barrier(s) preventing them from purchasing required books and to discuss how the book grant will help them achieve their educational goals (use additional pages if needed)		
<p><i>By signing below, I hereby acknowledge that I have completely read and fully understand the eligibility requirement for the Textbook Assistance Program and certify that all the information I have provided is true and correct to the best of my knowledge.</i></p>		
_____ Signature	_____ Date	